



"Consent" or "Regular" Agenda Item?
[Consent]

Commission President

Bernie Dardis
Primary Portfolio:
Administration/Finance
Secondary Portfolio:
Street, Water and Sewer

Commission Vice President

Brad Olson
Primary Portfolio:
Street, Water and Sewer
Secondary Portfolio:
Police and Fire

Commissioner

Roben Anderson
Primary Portfolio:
Planning, Zoning and Engineering
Secondary Portfolio:
Sanitation

Commissioner

Mark Simmons
Primary Portfolio:
Police and Fire
Secondary Portfolio:
Planning, Zoning and Engineering

Commissioner

Mandy George
Primary Portfolio:
Sanitation
Secondary Portfolio:
Administration/Finance

City Administrator

Dustin T. Scott

Assistant City Administrator

Vacant

To: West Fargo City Commission

From: Dan Hanson, City Engineer

Date: October 16, 2023

Subject: District 2280 – Roundabout at 23rd Ave E and 6th St E

Action: Authorize Engineer to prepare a Task Order for Basic Services

New Information and Recommendation:

This project has been created and a Resolution of Necessity was passed at the October 2, 2023 Commission meeting. This action directs the Engineer to prepare a Task Order for Basic Services that is expected to be presented at the November 20th Commission meeting where the Resolution of Necessity Public Hearing is scheduled to take place on November 20, 2023.

The following documents are attached for review/consideration:

- Funding Flow Chart

Staff Recommendation:

Authorize Engineer to prepare a Task Order for Basic Services

Projected Project Schedule:

September 18, 2023: Created Imp. Dist & Approved Engineer's Report
October 2, 2023: Authorize Resolution of Necessity
October 16, 2023: Authorize Eng. to prepare a TO for Basic Services
November 20, 2023: Resolution of Necessity Public Hearing & Approve TO for Basic Services
Est. February 19, 2023: Approve Plans and Specifications & Direct Advertisement for Bids
Est. April 1, 2023: Accept Bid and Direct Execution of Contract
Est. April 15, 2023: Approve Contract and Contractor's Bond
Est. Construction May thru August

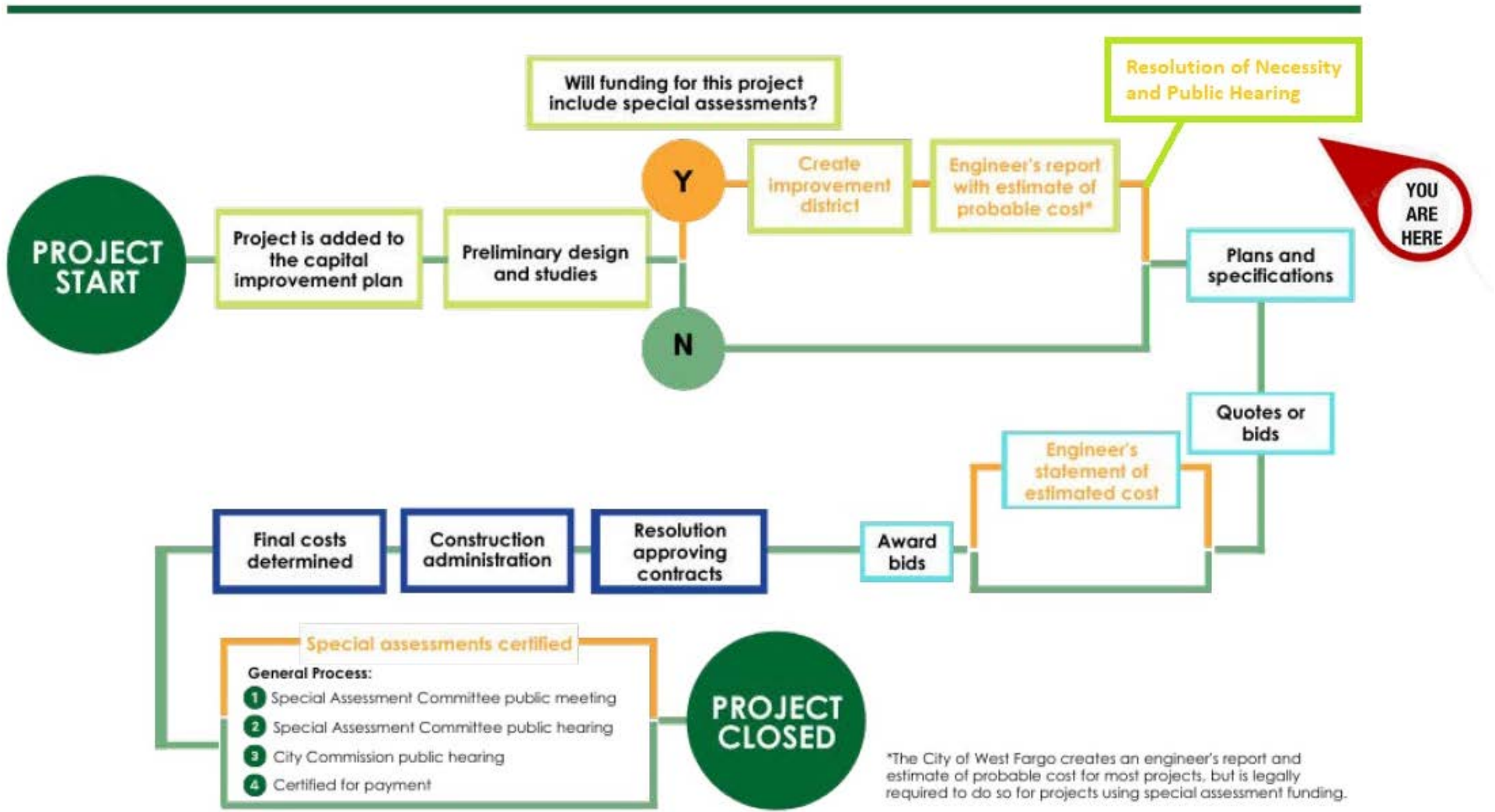
Previously Presented Information and Commission Actions:

October 2, 2023:

- **Staff Recommendation:** Authorize Resolution of Necessity
- **Commission Action:** Commissioner Olson moved and Commissioner Simmons seconded to approve. No Opposition, motion carried.

September 18, 2023:

- **Staff Recommendation:** Create Improvement District No. 2280 and Approve Engineer's Report.
- **Commission Action:** Commissioner Olson moved and Commissioner Simmons seconded. Commissioner George and Anderson opposed. Motion carried on a 3:2 vote.



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