

Utah State Board of Education Standards Revision Process

Draft October 2022

Purpose: As described in 53E-4-202, the Utah State Board of Education shall establish the core standards for Utah public schools that:

- Identify the basic knowledge, skills, and competencies each student is expected to acquire or master as the student advances through the public education system.
- Increase in depth and complexity from year to year and focus on consistent and continual progress within and between grade levels and courses.

Governing Documents:

<p>Statute</p> <p>53E-4-202 Core standards for Utah public schools 53E-4-203 Standards review committee</p>	<p>Board Policy</p> <p>Board Policy 3002 – Standards Review Committee</p>
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Step	Step Description	Required By	Type of Agenda Item	Sample Timeline
1. Review Cued	Using the Board-adopted standards revision timeline, revision checklist, or due to a legislative mandate, the need for a standards review is cued .	Board Policy 3002		Month 1
2. Board Approval for Standards Review	Staff submits an action item requesting the full Board’s approval to:		Action Item: Full Board	Month 2
	<p>Path A</p> <ul style="list-style-type: none"> • Start the Standards Review Process. • Organize the standards review committee. 	<p>Path B</p> <ul style="list-style-type: none"> • Delay revision timeline due to data submitted by staff demonstrating lack of need for revision. 		
3. Standards Review Committee Membership Identification	Staff submits a written request to the State Board Chair to appoint members to the standards review committee consisting of: (a) seven individuals, with expertise in the subject being reviewed, including teachers, business representatives, faculty of higher education institutions in Utah and others as determined by the State Board Chair.	53E-4-203(6)		Month 2

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	<p>The state board shall notify the speaker of the House of Representatives and the president of the Senate at least 30 business days before establishing a standards review committee to request as described in 53E-4-203(2)(b):</p> <p>(a) five parents of public education students appointed by the speaker of the House of Representatives; and</p> <p>(b) five parents of public education students appointed by the president of the Senate.</p> <p>The state board chair may appoint a parent of a public education student to a standards review committee in place of the House or Senate if not received within 30 days of request.</p>			
4. Standards Review Committee Work	<p>Staff organizes the standards review committee based on received appointments. At least two meetings are convened to review the standards and make initial recommendations. Initial comments and recommendations may include research updates, suggestions for adding/eliminating content, format amendments, suggestions for clarity, alignment to the Portrait of a Graduate, connection to other areas (e.g., civic and character education, financial literacy) and insights based on the standards revision cueing rubric.</p> <p><u>Note:</u> Follow-up meetings must be held within three months of the initial meeting; a member of the standards review committee may not receive compensation or benefits for the member's service on the committee.</p>	53E-4-203 Board Policy 3002		Months 3-4
5. Report of Standards Review Committee and Board Recommendations	<p>The standards review committee will present a summary of the committee's comments and recommendations to the full Board. The Board will accept or reject each of the committee's recommendations to provide initial guidance to staff as well as the Board's recommendations.</p> <p>Staff presents draft list of potential writing committee members comprised of multiple stakeholders with advanced knowledge and expertise in the content area for the Board's review and feedback.</p>	53E-4-203	Action Item: Full Board	Month 5 Full Board
6. Writing Committee	Staff organizes the writing committee.	53E-4-203	Action: Consent Calendar	Months 6-14

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Organization and Standards Drafting	<p>The writing committee meets to review the Board’s recommendations and uses those to revise the standards.</p> <p>Staff provides bimonthly progress submissions to the Board on the consent calendar, including progress being made and timely updates.</p>	Board Policy 3002						
7. Draft Standards Presented for Board Review and Feedback	<p>Staff submits a draft of the standards to the Board for review and feedback. The writing committee will make adjustments based on the Board’s feedback.</p> <p>If no substantive feedback is provided, staff may request to proceed to Step 8.</p>	53E-4-202(4)	Action Item: Full Board	Month 15 Full Board				
8. Board Revisions and Public Review	<p>Upon draft revisions based on the Board’s feedback, a new draft will be submitted to the Board. The updated draft will include a request to release the amended draft for public review.</p> <table border="1" data-bbox="394 899 1583 1390"> <thead> <tr> <th data-bbox="394 899 730 932">Path A</th> <th data-bbox="730 899 1583 932">Path B</th> </tr> </thead> <tbody> <tr> <td data-bbox="394 932 730 1390"> <ul style="list-style-type: none"> The Board approves the request to release the draft standards for public review. Upon approval of the draft release, staff will publicize the release on the USBE website and social media </td> <td data-bbox="730 932 1583 1390"> <ul style="list-style-type: none"> The Board requests additional revisions. Staff will work with the writing committee to attend further to the Board’s revisions. Staff will return to the Board for with a new draft and request to release for public review. </td> </tr> </tbody> </table>	Path A	Path B	<ul style="list-style-type: none"> The Board approves the request to release the draft standards for public review. Upon approval of the draft release, staff will publicize the release on the USBE website and social media 	<ul style="list-style-type: none"> The Board requests additional revisions. Staff will work with the writing committee to attend further to the Board’s revisions. Staff will return to the Board for with a new draft and request to release for public review. 		Action Item: Full Board	Month 16 Full Board
Path A	Path B							
<ul style="list-style-type: none"> The Board approves the request to release the draft standards for public review. Upon approval of the draft release, staff will publicize the release on the USBE website and social media 	<ul style="list-style-type: none"> The Board requests additional revisions. Staff will work with the writing committee to attend further to the Board’s revisions. Staff will return to the Board for with a new draft and request to release for public review. 							

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	outlets, the Public Notice Website, and to any other applicable advisory committees						
9. 90-day Public Review	<ul style="list-style-type: none"> Staff posts the approved draft for at least a 90-day public review period. Staff plans and facilitates three public hearings in different regions of the state, including at least one virtual convening. Staff provides monthly updates to the Board on the location, numbers of attendees, the modes of delivery of the public hearing, and general themes from public review. Staff will hold ongoing meetings with the writing committee to incorporate public feedback as appropriate into the draft. 				53E-4-202(4)	Information Item: S&A Committee	Months 17-20
10. Revised Draft of Standards Submitted	<p>Staff submits to the Full Board an amended version of the publicly released draft standards that incorporates the feedback from the public.</p> <p>The Full Board will determine a path for moving the standards forward.</p>					Action Item: Full Board	Month 21
	<p>Path A</p> <p>If the Board determines minor, if any, changes, are warranted, they provide specific feedback on those items for staff to attend to and approve the standards.</p>	<p>Path B</p> <p>If the Board identifies a series of revisions are still warranted, the Board will recommend additional amendments prior to approving the standards. A special Board meeting may be requested to</p>	<p>Path C</p> <p>If the Board determines substantial revisions are still warranted:</p> <ul style="list-style-type: none"> Staff will forward the revised draft standards to Board Members for a 30-day 	<p>Path D</p> <p>If the Board recommends the standards to be sent to standards and assessment committee when substantial revisions are still warranted:</p> <ul style="list-style-type: none"> Staff will forward the 			

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		<p>complete the revisions outside of monthly Full Board meeting.</p>	<p>comment period. Board Members will track their changes/suggestions in an editable format and submit to staff within 30 days of receipt</p> <ul style="list-style-type: none"> • Following the comment period, staff will work with the writing committee and Board members, as needed, to revise the standards and resubmit for Board review. 	<p>revised draft standards to Board Members for a 30-day comment period. Board Members will track their changes/suggestions in an editable format and submit to staff within 30 days of receipt</p> <ul style="list-style-type: none"> • Following the comment period, staff will work with the writing committee and Board members, as needed, 			

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				to revise the standards and resubmit for Board review.			
11. Report Implementation Plan and Provide Updates	<p>Staff provides a written implementation plan.</p> <p>An update is included in the Superintendent’s Annual Report.</p>				53E-402-203	Discussion Item: Standards and Assessment Committee	Month 22