

OFFICIAL PROCEEDINGS OF THE COUNCIL OF THE CITY OF ST. JOSEPH, MISSOURI

November 14, 2022 - 5:30 p.m.
Office of the City Clerk

PLEDGE OF ALLEGIANCE:CALL TO ORDER:

The Council of the City of St. Joseph, Missouri, met in regular meeting in the Council Chamber at City Hall, on Monday, November 14, 2022, at 5:30 p.m. The meeting was called to order at 5:30 p.m. by Mayor Josendale. Notice of said meeting had been established as every other Monday at 5:30 p.m. Further notice was provided by posting the regular meeting date and time in the City Clerk's office at City Hall, and by written notice (together with a tentative agenda) three days in advance in the City Clerk's office.

ROLL CALL:

	<u>Name</u>	<u>Term Attendance</u> (mtgs attended-mtgs absent)
Members present:	Mayor John Josendale	(30-0)
	Councilmember Taylor Crouse	(30-0)
	Councilmember Madison Davis	(30-0)
	Councilmember Michael Grimm	(27-3)
	Councilmember Marty Novak	(30-0)
	Councilmember Kenton Randolph	(29-1)
	Councilmember Jeff Schomburg	(29-1)
	Councilmember Randy Schultz	(29-1)
	Councilmember Andrew Trout	(27-3)

Total membership--9. Five members constitute a quorum.

Also present were City Manager Bryan Carter, City Attorney Lisa Robertson, Finance Director Laurie Tietjen, Public Works & Transportation Director Abe Forney, Fire Chief Kenny Cordonnier, Human Resources Director Amy Cohorst, Parks, Recreation & Civic Facilities Director Chuck Kempf, Planning & Community Development Director Clint Thompson, Health Director Debra Bradley, Interim Police Chief Dave Hart, Detective Division Commander Eric Protzman, Asst. Fire Chief Jamey McVicker, Asst. to City Manager/Communications & Public Relations Manager Mary Robertson, Multimedia Planner Ed Schilling and City Clerk Paula Heyde.

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MINUTES:

None.

SPECIAL RECOGNITIONS:

None.

ACCEPTANCE OF AGENDA:

47531

It was moved by Councilmember Novak and seconded by Councilmember Schultz that the Agenda be accepted as published. Motion carried. Ayes, Crouse, Davis, Grimm, Josendale, Novak, Randolph, Schomburg, Schultz, Trout--9.

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(November 14, 2022, Council Meeting, Continued)

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PUBLIC HEARING:

None.

CONSENT AGENDA:

47532 It was moved by Councilmember Crouse and seconded by Councilmember Davis that Agenda Numbers 47533 through 47540 be passed by Consent Agenda. Motion carried. Ayes, Crouse, Davis, Grimm, Josendale, Novak, Randolph, Schomburg, Schultz, Trout--9.

Nominations and Appointments:

None.

Bills for Passage:

47533 (S.O. 10191) An Ordinance (Bill #203-22) authorizing the execution of a Real Estate Agreement to donate property located at 1602 Messanie to Open Source Ecology to be used for infill housing, having been read the first time on October 31, 2022, was read the second time and passed

47534 (S.O. 10192) An Ordinance (Bill #206-22) authorizing execution of a Real Estate Purchase Agreement with Greg L. Bigham and Daniel M. Ramming to purchase real estate generally located at 513 Felix Street and authorizing an amendment to the budget to transfer \$35,000.00 from the American Rescue Plan Act Fund to the Public Parking Fund to provide the funds necessary for the land purchase, having been read the first time on October 31, 2022, was read the second time and passed

47535 (S.O. 10193) An Ordinance (Bill #204-22) authorizing the execution of an agreement with George Butler Associates, Inc., (GBA) and an amendment to the General Fund, Building Development Program budget in an amount not to exceed \$60,000.00 to perform commercial plan review and inspection services, having been read the first time on October 31, 2022, was read the second time and passed.

47536 (S.O. 10194) An Ordinance (Bill #205-22) authorizing the execution and submittal of a Missouri Highway and Transportation Commission (MHTC) Public Transit Operating Assistance Grant Agreement to provide funds in the amount of \$127,243.00 and authorizing an amendment to the Mass Transit Fund budget to budget the funds received from MHTCc and to appropriate the additional matching funds needed in the amount of \$108,243.00 for a total amount of \$254,486.00, having been read the first time on October 31, 2022, was read the second time and passed.

Resolutions for Adoption:

47537 (Resolution No. 47537 – 4992) A Resolution (Bill #207-22) granting approval to donate a driving simulator and trailer that is no longer used by the Police Department to St. Joseph Youth Alliance, was read and adopted.

47538 (Resolution No. 47538 – 4993) A Resolution (Bill #208-22) authorizing the payment of overage costs associated with the purchase of sand from Holiday Sand & Gravel Company to construct the leachate drainage layer of Area 3, Stage 7A at the St. Joseph Sanitary Landfill in an amount not to exceed \$116,571.17, was read and adopted.

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CONSENT AGENDA: Resolution for Adoption: (Cont'd)

- 47539 (Resolution No. 47539 – 4994) A Resolution (Bill #209-22) authorizing the execution of a Grant Agreement with St. Joseph Habitat for Humanity for FY2022/2023 HOME Investment Partnership Program funds in the amount of \$249,689.00 to construct two single-family homes at 1500 Highland Avenue, was read and adopted.
- 47540 (Resolution No. 47540 – 4995) A Resolution (Bill #210-22) of official intent of the City Council of the City of St. Joseph, Missouri, for the issuance of the city’s taxable industrial development revenue bonds in a principal amount of approximately \$15,000,000 to finance a project for the benefit of Schutz Container Systems, Inc., and authorizing certain actions relating thereto, was read and adopted.

***** END OF CONSENT AGENDA *****

NOMINATIONS AND APPOINTMENTS:

None.

BILLS FOR PASSAGE:

- 47541 It was moved by Councilmember Davis and seconded by Councilmember Trout that Bill #165-22 be amended before consideration for passage by attaching the Agreement with Jacob Burmood to the ordinance. Motion carried. Ayes, Crouse, Davis, Grimm, Josendale, Novak, Randolph, Schomburg, Schultz, Trout--9.
- 47542 (S.O. 10195) An Ordinance (Bill #165-22) abating trash/debris liens and administrative penalties in the amount of \$3,302.00 plus applicable interest and penalties on the property located at 1802 Felix Street, having been read the first time on September 19, 2022, was read the second time and passed. Ayes, Crouse, Davis, Grimm, Josendale, Novak, Randolph, Schomburg, Schultz, Trout--9.

EMERGENCY BILLS FOR PASSAGE:

None.

RESOLUTIONS FOR ADOPTION:

None.

BILLS FOR FIRST READING:

- 47543 An Ordinance (#Bill #211-22) authorizing an amendment to the Public Health Department budget in the General Fund to roll over unspent funds in the amount of \$812,210.11 from a variety of grants and contracts, was introduced and read the first time.
- 47544 An Ordinance (Bill #212-22) authorizing an amendment to the General Fund, Animal Control Program budget and acceptance of a donation from Best Friends Animal Society in the amount of \$6,000 to be used to support the community cat initiatives for cats impounded by the animal shelter, was introduced and read the first time.

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BILLS FOR FIRST READING: (Cont'd)

- 47545 An Ordinance (Bill #213-22) amending Section 2-771 “created” and Section 2-772 “powers” of Chapter 2 “Administrative Code” of the Code of Ordinances to clarify matters related to the creation, powers, and duties of the Tourism Commission as it relates to determining how the transient guest (hotel/motel) sales tax revenue set out in Chapter 27, Article IV of the Code of Ordinances will be used, was introduced and read the first time.
- 47546 An Ordinance (Bill #214-22) to approve the final plat entitled “Hillyard Addition,” a major subdivision consisting of 1 lot proposed for the property located at 201 Robidoux Street, formerly known as 229 Robidoux Street, 609 N. 2nd Street, 915 N. 2nd Street, 508 N. 3rd Street, 902 N. 3rd Street and 622 N. 4th Street as requested by Blake Roth on behalf of Hillyard Industries, Inc. and Hillyard Holdings, LLC, was introduced and read the first time.
- 47547 An Ordinance (Bill #215-22) to redistrict the property located at 2321 South Belt Highway from 4-1A, Single-family Residential District to C-3, Commercial District, as requested by Kent O’Dell on behalf of David Summers, was introduced and read the first time.
- 47548 An Ordinance (Bill #216-22) granting a Conditional Use Permit for the operation of a medical training facility at 101 North Far West Drive, as requested by Ashley Tilton on behalf of Heartland Regional Medical Center d/b/a Mosaic Life Care Property Management, was introduced and read the first time.
- 47549 An Ordinance (Bill #217-22) authorizing the execution of a Transportation Planning Consolidated Grant Agreement with the Missouri Highways and Transportation Commission (MHTC) under which the MHTC will provide funding in an amount not to exceed \$390,614.00 and the City will contribute matching funds in an amount not to exceed \$97,653.00 to assist in Metropolitan Planning Organization (MPO) transportation planning activities within the St. Joseph urbanized area, was introduced and read the first time.
- 47550 An Ordinance (Bill #218-22) amending Section 29-374 titled “Right-of-Way Permit Fees” of Chapter 29 “Utilities” of the Code of Ordinances to update permit fees and change the name of the section, was introduced and read the first time.
- 47551 An Ordinance (Bill #219-22) authorizing an amendment to the General Fund REC Center Program budget and execution of a Master Services Agreement with CivicPlus for a recreation, point of sale, and inventory management system all in the amount of \$14,651.83, was introduced and read the first time.

REPORTS OF BOARDS & COMMISSIONS:

Filed 10/28/22: Minutes of the Planning Commission meeting held October 27, 2022, at 5:50 p.m., in the Council Chamber at City Hall.

Filed 10/31/22: Minutes of the Senior Citizen Foundation, Inc. Board meeting held October 18, 2022, at 3:00 p.m., at the Joyce Raye Patterson 50+ Activity Center, 100 S. 10th Street.

Filed 11/2/22: Minutes of the Landmark Commission meeting held October 4, 2022, at 5:30 p.m., in the 1st Floor Conference Room at City Hall.

Filed 11/7/22: Minutes of the Museum Oversight Board meeting held October 19, 2022, at 9:00 a.m., at the Wyeth-Tootle Mansion, 1100 Charles Street.

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REPORTS OF BOARDS & COMMISSIONS: (Cont'd)

Filed 11/7/22: Minutes of the Social Welfare Board meeting held September 27, 2022, at 3:10 p.m., at Rogers Pharmacy, 3705 N. Belt Highway.

Filed 11/7/22: Minutes of the Zoning Board of Adjustment meeting held October 25, 2022, at 4:00 p.m., in the Council Chamber at City Hall.

WORK SESSION MINUTES - CITY CLERK'S OFFICE:

Filed 11/9/22: Minutes of the Council Work Session held October 31, 2022, at 4:30 p.m., in the 4th Floor Conference Room at City Hall.

REPORTS & RECOMMENDATIONS OF THE CITY MANAGER:

None.

DELEGATIONS, PETITIONS:

None.

COMMUNICATIONS:

Filed 10/26/22: Social Welfare Board, The Clinic Beat newsletter, September 2022.

Filed 10/26/22: Memorandum from Laurie Tietjen, Finance Director, in re: September FY2023 Financial Report.

Filed 10/27/22: Minutes of the Sustainable Environment Advisory Committee meeting held October 26, 2022, at 3:30 p.m., at City Hall via video conferencing.

Filed 10/27/22: Minutes of the St. Joseph Museums Programming Committee meeting held October 11, 2022, at 1:30 p.m. at St. Joseph Museums, 3406 Frederick Avenue.

Filed 10/28/22: Minutes of the St. Joseph Museums Fundraising Committee meeting held October 12, 2022, at 4:08 p.m., at St. Joseph Museums, 3406 Frederick Avenue.

Filed 10/28/22: Minutes of the Citizens for our Police, Our City Committee meeting held October 18, 2022, at 2:01 p.m., in Room 305 at City Hall.

Filed 11/7/22: Business License Report, October 2022.

Filed 11/7/22: Building Permits Issued Report, October 2022.

Filed 11/7/22: Duplex Housing Rental Property Licenses Report, October 2022.

Filed 11/7/22: Single Family Rental Property Licenses Report, October 2022.

Filed 11/7/22: Human Resources Department Monthly Activity Report, October 2022.

Filed 11/7/22: Apartment House Rental Property Licenses, October 2022.

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COMMUNICATIONS: (Cont'd)

Filed 11/7/22: Encumbrances \$5,000 to \$25,000 Report, October 2022.

Filed 11/7/22 Property Maintenance Activity Report, October 2022.

Filed 11/7/22: Activities of the Social Welfare Board Report, October 2022.

Filed 11/7/22: Municipal Division Summary Reporting Form, October 2022.

Filed 11/7/22: Minutes of the St. Joseph Museums Membership Committee meeting held September 14, 2022, at 3:02 p.m., at St. Joseph Museums, 3406 Frederick Avenue.

OTHER BUSINESS:

47552 City Manager's Report – City Manager Bryan Carter said there will be an emergency ordinance on the November 28th City Council meeting to appropriate funds in the amount of \$10,500 for grant writing services for three department of Economic Development American Rescue Plan Act grant applications for Eastowne Business Park industrial site development, local tourism asset development for Civic Arena and Entertainment industry grant for Missouri Theater improvements. The estimated cost is \$33,000. Mosaic Life Care, Buchanan County, Convention & Visitors Bureau and St. Joseph Chamber of Commerce will be paying a portion of the costs. The Social Welfare Board has invited the City Council to a tour of their offices at the Patee Market Health Center. The Meet Our Elected Officials event hosted by the St. Joseph Chamber of Commerce is tomorrow at the River Bluff Brewery at 5:00 p.m. The Community Missions will be opening its cold weather shelter whenever the nighttime temperature drops below 20 degrees at the First Christian Church at 927 Faraon St.

47553 Acceptance of Election Results -

City of St. Joseph Proposition

Yes	13,791	No	5,781
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47554 It was moved by Councilmember Crouse and seconded by Councilmember Novak that the results of the November 8, 2021, General Election be accepted. Motion carried. Ayes, Crouse, Davis, Grimm, Josendale, Novak, Randolph, Schomburg, Schultz, Trout--9.

PUBLIC COMMENT:

Shay Homeyer, 509 Orchard Lane, introduced herself as the new Executive Director of St. Joseph Habitat for Humanity.

NOTES:

None.

ADJOURNMENT:

47555 By general consent, the City Council adjourned.

The meeting adjourned at 5:47 p.m.

Minutes transcribed by Paula Heyde, CMC, City Clerk.