

BILL # 238-22

AN ORDINANCE AUTHORIZING AN AMENDMENT TO THE BUDGET TO TRANSFER FUNDS IN THE AMOUNT OF \$67,196.53 FROM THE AMERICAN RESCUE PLAN ACT (ARPA) FUND TO THE GENERAL FUND TO PROVIDE THE FUNDS NECESSARY FOR THE ADDITION OF A NEW ACCOUNTANT POSITION IN THE ACCOUNTING AND BUDGET ANALYSIS DIVISION OF THE FINANCE DEPARTMENT.

WHEREAS, Section 2-161(2)d of the Code of Ordinances requires the City Manager to provide the City Council 60 days’ notice of the intent to approve any new position to the extent the new position is not reflected in the budget for the applicable fiscal year; and

WHEREAS, the City has a need to create a new accountant position in the Accounting and Budget Analysis Division of the Finance Department in order to support ARPA programs being managed by that division; and

WHEREAS, the position will be funded through the American Rescue Plan Act with no match requirement from the City and will dedicate work almost exclusively to American Rescue Plan Act administration and compliance.

NOW, THEREFORE, BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ST. JOSEPH, MISSOURI, AS FOLLOWS:

SECTION 1. That, notwithstanding the requirement stated in Section 2-161 of Chapter 2 of the Code of Ordinances, which requires the City Manager to “provide the city council 60 day’s prior written notice of any intent approve any new position to the extent such new position is not reflected in the budget for the applicable year,” the City Manager be, and hereby is, authorized to create a new position in the Accounting and Budget Analysis Division of the Finance Department, effective immediately.

SECTION 2. That the General Fund and American Rescue Plan Act Fund budgets be, and hereby are, amended for Fiscal Year 2022/2023 as follows:

AMERICAN RESCUE PLAN ACT FUND

REVENUE

<u>Account</u>	<u>Description</u>	<u>Increase</u>
0160-5611	American Rescue Plan Act Grant	\$67,196.53

APPROPRIATION

<u>Account</u>	<u>Description</u>	<u>Increase</u>
0160-1520	Transfer to General Fund	\$67,196.53

GENERAL FUND

REVENUE

<u>Account</u>	<u>Description</u>	<u>Increase</u>
8540-5855	Transfer from American Rescue Plan Act Fund	\$67,196.53

APPROPRIATION

<u>Account</u>	<u>Description</u>	<u>Increase</u>
8540-1110	Base Salary	\$50,425.65
8540-1225	FICA Contributions	3,126.39
8540-1227	FICA-FIM	731.17
8540-1235	Health Insurance	8,628.00
8540-1240	Dental Insurance	227.88
8540-1243	Life Insurance	130.68
8540-1246	Disability	51.84
8540-1250	Worker Compensation	<u>3,874.92</u>
	TOTAL	\$67,196.53

SECTION 3. That the new accountant position shall be funded using American Rescue Plan Act funds in FY24, FY25, FY26, and the first half of FY27.

SECTION 4. That this Ordinance shall be effective upon date of passage.

Approved as to form:

City Attorney

Passed: _____, 20____

City Clerk

Mayor