

## Staff Report

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Requestor: Morgan Chegwidden, Assistant Director of Neighborhood Services, Neighborhood and Family Services, 325-657-4224

Meeting Date: August 17, 2023

Item type: Regular Item

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### **Caption:**

Discussion and consider adopting the revised coordinated intake policy for owners wishing to surrender their pets (Presentation made by Assistant Director Neighborhood & Family Services followed by Morgan Chegwidden)

### **Summary/History:**

Animal Services' current policy governing the surrender of owned pets was adopted by this committee April 18, 2019 and is in need of updating. Additional resources developed over the last four years and the animal capacity policy implemented October 2022 changes opportunities for owners.

The attached policy provides for compassionate discussion with owners to explore solutions that maintain the human-animal bond, offers alternate rehoming solutions and outlines the path to shelter intake for owners.

### **Financial Impact:**

Owners relinquishing their pet to Animal Services will pay the required impound and surrender fees in accordance with Appendix A of San Angelo's code of ordinances.

### **Other Information/Recommendation:**

Staff recommends approval of the attached policy.

### **Attachments:**

- |    |                               |                                    |
|----|-------------------------------|------------------------------------|
| 1. | 230817 Owner Surrender Policy | 230817 Owner Surrender Policy.docx |
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### **Presentation:**

### **Approvals/Reviews:**

Morgan Chegwidden  
Theresa James

Created/Initiated  
Final Approval