



Agenda  
City Council Workshop Meeting  
Tuesday, August 24, 2021  
[Zoom](#) - Public Telephone Access: (206) 337-9723 or (253) 215-8782  
Meeting ID No. 505 625 7380

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City of Richland Resolution No. 100-20 temporarily designates virtual locations for all municipal meetings. This workshop will be conducted remotely via Zoom.

Workshops are informal meetings of the Richland City Council that provide an opportunity for City Council to receive and discuss information provided by the City Manager, staff, or other officials. Formal action is not taken in the workshop setting. Please note that public participation is not a component of the City Council workshop setting. Members of the public will be muted upon joining the meeting. The meeting will be broadcast live on CityView Channel 192 and at <https://www.ci.richland.wa.us>.

### **City Council Workshop - 6:00 p.m.**

#### **Agenda Items:**

1. 2021 Mid-Year Financial Report  
- Brandon Allen, Finance Director
2. American Rescue Plan Act Funding Priorities  
- Clint Whitney, Energy Services Director
3. Body Worn Camera Purchase Philosophy  
- John Bruce, Chief of Police

#### **Adjournment**

Richland City Hall is ADA accessible. Requests for sign interpreters, audio equipment, and/or other special services must be received 48 hours prior to the meeting by calling the City Clerk's Office at 942-7389.



# COUNCIL WORKSHOP COVERSHEET

Council Date: 8/24/2021

Department: Administrative Services

Key I - Financial Stability & Operational Effectiveness

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**Subject:**

2021 Mid-Year Financial Report

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**Summary:**

A presentation will be made regarding the City's Mid-Year Financial Report. The information will include comparisons of revenue and expenditure figures that were budgeted versus the actual results.

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**Attachments:**



# COUNCIL WORKSHOP COVERSHEET

Council Date: 8/24/2021

Department: Energy Services

Core Focus Area I - Promote Financial Stability & Operational Effectiveness

**Subject:**

American Rescue Plan Act Funding Priorities

**Summary:**

This agenda item is for staff discussion with Council to get feedback and direction on proposed American Rescue Plan Act (ARPA) funding priorities. Staff recommends the following investments in alignment with ARPA funding parameters.

Utility Bill Assistance \$1.5M: This would provide funds to pay utilities for residents and businesses within the City of Richland who have been impacted by COVID-19. Funds would be available to those that meet the program guidelines and certify financial hardship.

Small business assistance \$250,000: In coordination with partner agencies, staff recommends setting aside funds to assist local businesses impacted by the pandemic. Program parameters to be established within ARPA guidelines.

Broadband Fiber Backbone buildout \$2.6M: Install fiber cable in new and existing conduit systems. This work will be completed in two phases and would potentially include the following or similar projects.

1. Dallas Rd - 10.5 miles of fiber in new and existing conduit system to Badger Mountain South (BMS) from Keene/I-182 to Dallas Rd, through and east on Reata Rd to Leslie Rd. Estimated material and construction costs, including tax, are \$981k.
2. Saint St - 1.0 miles of fiber in a new conduit system from Saint St to Hanford St with interconnection splicing to existing fiber cables. Estimated material and construction costs, including tax, are \$518k.
3. Horn Rapids Rd - 0.8 miles of fiber aerial installation along Horn Rapids Rd with interconnection splicing to existing fiber cables. Estimated material and construction costs, including tax, are \$115k.
4. Duportail Loop - 2.7 miles of underground 144 fiber installation in new and existing conduit system from the City Library to the City shops. Estimated material and construction costs @ \$30/ft, including tax, are \$430k.
5. Van Giesen Loop - 1.8 miles of underground fiber installation in new conduit system from Van Giesen/Hwy240 to Thayer Fiber Hut. Estimated material and construction costs @ \$50/ft, including tax, are \$470k.
6. Fowler Rd - 2000 ft fiber underground extension to the end of Fowler Rd and CREST museum. Estimated material and construction costs @ \$50/ft, including tax, are \$100k.
7. Wellsian Way - 1.0 mile fiber underground extension from Lee Blvd to Aaron Drive. Estimated material and construction costs @ \$70/ft, including tax, are TBD.

Installation of fiber to Badger Mountain South along Dallas Rd will enable fiber broadband installation to RSD, KSD educational and municipal facilities. Dark fibers will be available for retail service providers and expected cellular expansion installations.

North Horn Rapids Sewer Extension \$3M: In 2015, the US Department of Energy deeded 1,341 acres of land to the City of Richland (City) and the Port of Benton (Port). The intended land use of this valuable property, located in north Richland, is to enhance industrial development in Richland and the Tri-Cities region. Through a joint effort, the City and Port will master plan, market, and develop this industrial area, which is essential to economic growth in eastern Washington.

A critical part of the development process involves the extension of utility infrastructure to the subject property. All infrastructure, with the exception of sanitary sewer, is currently available at the site or adjacent to the site. This

project will partner with the Port of Benton to apply for an Economic Development Administration Grant to finance the extension of sanitary sewer service to this area. If approved, the grant will cover \$3.2 million in costs with an \$800,000 match split between the City and the Port of Benton.

When completed, this project will provide sewer service to the 1,341 acres of property north of Horn Rapids Road and contribute to the readiness of the land for development proposals.

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Attachments:

- I. ARPA Funding Priorities Presentation



# **American Rescue Plan Act (ARPA) Funding Priorities**

City of Richland Staff Recommendations



# ARPA Funding Uses

- Revenue replacement for the provision of government services to the extent of the reduction in revenue due to the COVID-19 public health emergency
- COVID-19 expenditures or negative economic impacts of COVID-19 including assistance to small businesses, households, hard-hit industries, and overall economic recovery
- Premium pay for essential workers
- Investments in water, sewer, and broadband infrastructure



# Local Business COVID impact relief

- \$250k managed in coordination with partner agencies to assist local businesses impacted by the pandemic
- Funds would follow ARPA guidelines for use



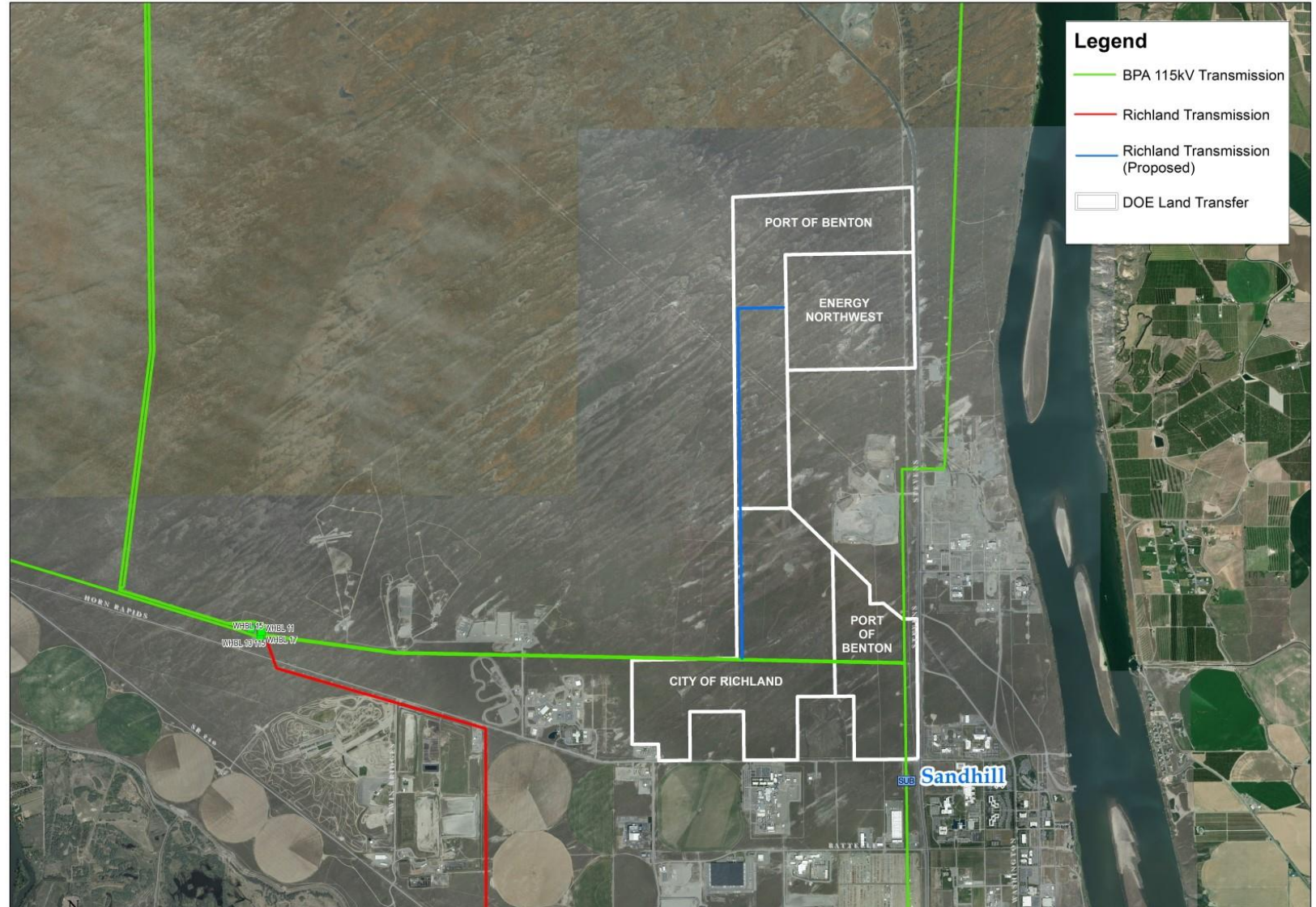
# Broadband Infrastructure for Economic Development

- \$1.6M [Phase I](#) includes:
  - Dallas Rd fiber build – 10.5 miles @ \$981k using new/existing conduit
  - Saint St fiber undergrounding – 1.0 mile @ \$518k
  - Horn Rapids Rd fiber overhead repair – 0.8 mile @ \$115k
- \$1.0M [Phase II](#) includes:
  - Duportail fiber loop – 2.7 miles @ \$430k
  - Van Giesen fiber loop – 1.8 miles @ \$470k
  - Fowler fiber extension - 2000' @ \$100k
  - Wellsian fiber extension – 1.0 mile with costs allocated from underrun





# 1,341 Acre Area





# 1,341 Acre Land Transfer Area Sewer Infrastructure

- \$3M in sewer utility infrastructure extension supporting economic development in the 1341-acre area
- Port of Benton partnership for a \$3.2M Economic Development Administration Grant application with \$800k matching split, if approved
- Other funding options:
  - Congressionally directed spending



# Utility Bill Assistance

- As of 8/17, 1,549 customers have balances with pending disconnects totaling \$1.71M. Of this, 1,478 are residential customers with balances totaling \$1.53M.
- Regional utilities are planning utility disconnects in mid November
- Contingency if utility moratorium is extended past 9/30
- Separate billing notices after 10/1
- Recommendation:
  - \$1.5M with application process coordinated with County and award 10/31.
- Utility shutoffs could occur after 11/1



# Next Steps

- Resolution for use of ARPA funds in September.
- Questions or comments on recommended ARPA fund use?



# COUNCIL WORKSHOP COVERSHEET

Council Date: 8/24/2021

Department: Police

Body Worn Cameras

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**Subject:**

Body Worn Camera Purchase Philosophy

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**Summary:**

Discuss quantity and distribution philosophy for body worn cameras.

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**Attachments:**

- I. Richland Police Department BWC Purchase Philosophy

# **Richland Police Department**

## **Body Worn Camera Purchase Philosophy**

August 24, 2021

# So what are talking about



## Officers

• Patrol	37
• Street Crimes	5
• Traffic	3
• Detectives	12
• Training/SRO	5
• Administration	6



## House Bill 1223

- Requires electronic recording of custodial interrogations
- Custodial interrogations at a jail, police stations, holding cell must be audio and video.
- Places of detention – fixed location under control of the police where individuals are questioned about alleged crimes. Includes police cars.

# Implementation

- 68 Body Worn Cameras/Taser 7
- 27 Dash Cameras
- 5 Interview Rooms
- Back Office Tools and Storage

# Estimated Startup Costs

## 1<sup>st</sup> Year

• 68 BWC/Taser 7	\$	170,887.80
• 27 Dash Cameras	\$	41,796.00
• 27 Air Cards	\$	12,960.00
• 5 Interview Rooms	\$	22,308.00
• Subtotal	\$	247,951.80



# Questions