

MEMORANDUM
City Council Agenda Item

FROM:

DATE: June 6, 2023

SUBJECT: Order 247-22/23 Approving the Service Provider Subcontract Between DC Management LLC, DC Blueberry LLC, the Maine Immigrants' Rights Coalition, and City of Portland Re: 166 Riverside Industrial Parkway - Sponsored by Danielle P. West, City Manager

SPONSOR: Danielle P. West, City Manager

(If sponsored by a Council committee, include the date the committee met and the results of the vote.)

COUNCIL MEETING DATE ACTION IS REQUESTED:

1st Reading

Final

Action 6/12/2023

Can action be taken at a later date: No Deadlines related to associated grant funding and real estate transaction require immediate action.

Does this item involve a new contract with the City: This contract has been approved by Corporation Counsel.

PRESENTATION: Danielle West, City Manager; Michael Goldman, Acting Corporation Counsel. Presentation length - 10 Minutes. Social Services Director Aaron Geyer available to answer questions.

I. SUMMARY

II. AGENDA DESCRIPTION

This item seeks approval of a service agreement for the operation of a homeless shelter in a building located at 166 Riverside Industrial Parkway. The building will be owned by DC Blueberry LLC and managed by DC Management LLC. The City and Maine Immigrants' Rights Coalition will act as the service providers for the operation of the shelter. The project will be funded by a \$4,596,160 grant from Maine State Housing Authority to DC Blueberry LLC and the Center for Regional Prosperity. All expenses to purchase, renovate, furnish, and operate the building for the three-year term of the agreement will be paid for by the developer with the grant funds. The City will be responsible for being the primary service provider to operate the shelter for the first 18 months of the agreement and will be reimbursed through the General Assistance program. At the end of that 18-month period, Maine Immigrants' Rights Coalition will take over the responsibility for operating the shelter.

Five affirmative votes are required for passage after public comment.

III. BACKGROUND

Background information that will not appear in the Agenda Description

IV. INTENDED RESULT AND/OR COUNCIL GOAL ADDRESSED

V. FINANCIAL IMPACT

Please indicate whether or not there is a financial impact. Please note that per Council Rule 12, this form must have "a separate fiscal impact statement memo attached if the impact of the item is \$50,000 or more in a given fiscal year. This memo shall include details and information describing the fiscal impact including, but not

limited to, projected costs, revenues or savings over a three (3) year period and/or any potential impacts on the City tax levy."

VI. STAFF ANALYSIS AND BACKGROUND

Staff Analysis that will not appear in the Agenda Description.

VII. RECOMMENDATION

VIII. LIST ATTACHMENTS

1. Order Approving Service Provider Subcontract DC Management LLC re 166 Riverside 6.12.2023
2. Service Agreement_166 Riverside clean for council 060923_2
3. Public Comment Order 247

Prepared by:

Date: 06/06/2023