



## Request for Town Council Action

**Date:** September 18, 2023

**Submitted By:** Bryce Matthews, Assistant Director - Planning  
Stacey Nerger, Senior Planner  
John Fussa, Community Development Director

**Reviewed By:** Michelle Kivela, Town Manager

**Title:** **ORDINANCE NO. 3.286.4 - Second Reading**  
**A Bill for an Ordinance to Amend Subsection 13.07.130(h) of the**  
**Parker Municipal Code Concerning Dedication Statements**  
**Department: Community Development, Stacey Nerger**  
**Community Development, Bryce Matthews**

### **EXECUTIVE SUMMARY**

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Ordinance No. 3.286.4 will amend Section 13.07.130(h), Certifications, of the Parker Municipal Code to update the required subdivision plat dedication statement with language about the location of utility easements and to reformat the dedication statement to make it more readable.

### **STAFF RECOMMENDATION**

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Approve

### **BACKGROUND/DISCUSSION**

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The Town Council approved Ordinance No. 3.362 on October 17, 2022 to amend Section 13.10.090, Utilities, of the Parker Municipal Code concerning the standards for utility easements. Staff has administered the amended standards for utility easements during the past 11 months and has had the opportunity to determine how well they work in consultation with applicants. Overall, the amended standards for utility easements work well in meeting Town goals, but staff has determined there is a need for several revisions to improve and clarify them.

The proposed amendment to Section 13.07.130(h), Certifications, of the Parker Municipal Code will update the required dedication statement to address the location of easements and reformat the dedication statement to make it clearer and more understandable. The amended dedication statement will break the existing statement language down into categories (easements, right-of-way, sight triangles, etc...) and add utility easement language where none exists. The proposed utility easement language is being added in response to a request from CORE and Xcel.

The amended dedication statement and utility easement language has been prepared to support the Town's goals and address comments that both CORE and Xcel provided to staff. Both utility providers have reviewed and expressed their support for the utility easement language.

The Planning Commission will consider the proposed Ordinance at their September 14, 2023 meeting and will make a recommendation to the Town Council at that time.

**FINANCIAL IMPACT**

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None

**STRATEGIC GOAL(S)**

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DEVELOP A VISIONARY  
COMMUNITY THROUGH  
BALANCED GROWTH



INNOVATE WITH  
COLLABORATIVE  
GOVERNANCE

**ATTACHMENTS**

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1. PC Staff Report
2. Ordinance No. 3.286.4

**RECOMMENDED MOTION**

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I move to approve Ordinance No. 3.286.4 on second reading.