

Thank you for your interest in applying for the appointment position of District 2 City Councilmember. Please complete the form in full, including the corresponding supplemental questionnaire.

Applications are due by January 20, 2021 by 6 p.m.

If completing the form by hand, please print clearly. Please submit your complete application to the City Clerk's Office at City Hall or by email:

DROP OFF: Office of the City Clerk, 300 W. Third Street, 4th Floor, Oxnard CA 93030

EMAIL: cityclerk@oxnard.org

For questions about the application, please contact the Office of the City Clerk at (805) 385-7803 or via email at cityclerk@oxnard.org.

SECTION I: CRITERIA

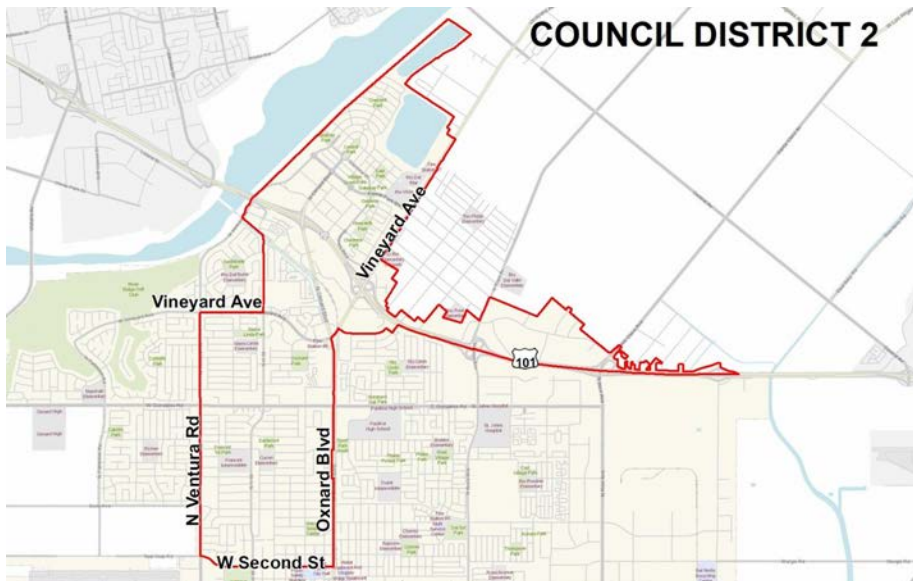
Name: Orlando Dozier **Date of Birth:**

Address and Zip Code: Oxnard 93036

Registered Voter: Yes No **Email Address:**

Council District No.: 2 * (View online at <https://arcg.is/jDP>. A District map is also included below.)

** Appointment candidates must live in District 2.*





SECTION II: SUPPLEMENTAL INFORMATION

1. Please describe your community activities in which you are or have been engaged in Oxnard. Include the organization, your role, a brief description of your activities, and your dates of participation:
(If more space is needed, please continue on a separate page.)

Oxnard Planning Commission (District 2) - 2015 to Present
Oxnard Planning Commission Vice Chairman 2016 – 2018
District 2 Oxnard Planning Commissioner

Oxnard City Community Relations Commission – 2012 to 2014
Oxnard City Community Relations Commission Chairman – 2014
Oxnard City Community Relations Commissioner

Oxnard City Multicultural Planning Committee - 2014
Oxnard City Multicultural Planning Committee Chairman
Negotiated with The Collection management to have the only Oxnard City Multicultural festival held at the Collection (2014)

RiverPark Neighborhood Council Member 2010 – 2012
RiverPark Market Street Home Owners Association member – 2009 to Present

Community Advocacy Coalition – Treasurer 2018



DISTRICT 2 CITY COUNCIL APPOINTMENT APPLICATION FORM

2. Please state why you would make a good representative for District 2.
(If more space is needed, please continue on a separate page.)

I am running to fulfill a self-commitment to nurture the investments already made by the residents and homeowners of District 2 to better their lives. When I am elected, I will provide continuous focus and vow to protect our homes and businesses from policies that place unwanted limitations on residents and harm our environment.

Over the past 10 years, I have continuously worked through Home Owners Associations (HOAs), as a RiverPark Neighborhood Council member, as Chairman of the Oxnard City Community Relations Commission, and now as the District 2 Oxnard City Planning Commissioner, to better our city. Teamwork, commitment, and leadership are skills I developed over a 20-year military service (US Air Force retiree) and they continue to motivate me to help others.



DISTRICT 2 CITY COUNCIL APPOINTMENT APPLICATION FORM

3. Please discuss any experience you have with policymaking, legislation, budgeting or other related experience. This can include the private, public or non-profit sector.
(If more space is needed, please continue on a separate page.)

My current Program Analyst position at Port Hueneme Naval Base highlights my ability to understand and analyze financial documents, identify resource requirements, and estimate future needs for the city.

I am highly qualified to provide fiscal guidance input to the city with skills I acquired when I worked for Lockheed Martin as a Cost & Schedule Analyst; who analyzed cost and performance on 4 different defense contracts worth multi-billions of dollars.

(District 2) Oxnard Planning Commission - 2015 to Present
Oxnard Planning Commission Vice Chairman 2016 – 2018
District 2 Oxnard Planning Commissioner

Oxnard City Community Relations Commission – 2012 to 2014
Oxnard City Community Relations Commission Chairman – 2014
Oxnard City Community Relations Commissioner

Oxnard City Multicultural Planning Committee - 2014
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4. How would you approach constituent service for District 2?
(If more space is needed, please continue on a separate page.)

I am running for the District 2 Oxnard City Councilmember position because my work skill-set makes me the most qualified candidate. I am uniquely qualified because of my current and past work experience which ranges from working in the federal government, local governments, corporate America, the US Air Force, and community services.

- Tireless advocate for District 2
- Communicate policies and programs to residents
- Respond to constituent needs and complaints
- Represent the community to other levels of government
- Make our city safer & cleaner through community outreach and volunteering
- Help my District 2 by being an advocate for the homeowners and residents

5. How would you approach balancing City-wide needs with District-specific needs?
(If more space is needed, please continue on a separate page.)

I believe we can make our city better while at the same time enriching District 2s' standard of living. This will require me to look at old problems in a new way; providing support to

- Review and approve the annual budget
- Establish long- and short-term objectives and priorities
- Oversee effectiveness of programs
- Pass ordinances and resolutions
- Modify the city's charter
- Regulate land use through zoning laws
- Regulate business activity through licensing and regulations
- Regulate public health and safety
- Perfect candidate for the Finance and Governance committee

DISTRICT 2 CITY COUNCIL APPOINTMENT APPLICATION FORM

SECTION III: EDUCATION AND EMPLOYMENT HISTORY

Please include a brief background on your education and employment history. You may also attach a copy of your resume for this purpose.

See attached Resume

I attest that the information in this application is true and complete to the best of my knowledge.

Signature  _____

Printed Name Orlando J. Dozier _____

Date 01/15/2021 _____

Orlando J Dozier

Oxnard, CA 93036
USA

Contact Phone: [REDACTED]

Work Phone: (805) 982-8419

Email Address: [REDACTED]

EXPERIENCE

01/2019 to Present: VLS/FMS Project Office Program Analyst

Analyzes and recommends costs and benefits of financial management to programs; process Incoming Funding Documents (IFD) and Outgoing Funding Documents (OFD) from and to various organizations; performs data extraction of funding, cost and other financial information from various financial systems; prepares partial or final billing of funding documents or sales orders; assists in resolving a range of budgetary problems such as development of alternative methods of funding.

Analyzes 89 FMS funding documents and 49 cases from 9 different countries totaling \$58 million dollars in authorized funding
Processes FMS Incoming Funding Documents (IFD) totaling \$8 million dollars (past 4 months)
Processes FMS Outgoing Funding Documents (OFD) totaling \$13 million dollars (past 4 months)
Performs program analyst task in support of \$47 million dollars in US VLS funding (past 4 months)

During the past 12 months, new professional challenges have presented themselves. PHD VLS FMS program has been without a FMS TPM for nearly a year and this has given me an opportunity to provide leadership and professional resource management input to the VLS CA and VLS US TPM.

I have interacted closely with VLS FMS Sponsor on funding requirements and execution plans
Developed a monthly report that provides key metrics to the VLS FMS sponsor
Developed processes that provides status on all trackable metrics on a monthly basis and worked on improving existing processes

Monitors all project direct and overhead funding execution at all levels; answers or provides input to all department and command financial data calls that are relevant to financial execution.

06/2018 to 01/2019: (Rotational) Business Management Office Program Analyst to Code 10B Business Management and Financial Office

Provided immediate financial management guidance for development and execution of the budgets, both direct and production, allowing the Business Officer to recruit, interview, and hire 5 new junior program analysts.

Trained several junior program analysts while keeping track and monitoring their execution of project funding at individual project and department levels.
Provided guidance in the assistance of reviewing complex program/project requirements, relating them to individual tasks and determining funding and manpower/resource levels needed to complete mission requirements. Evaluated the effectiveness of the resulting efforts and reported out the findings via Excel spreadsheet metrics and PowerPoint presentations.

Provided supervision and directions in a wide range of programs and projects in relation to the development of financial management skillsets of coworkers and junior program analysts.
Developed, maintained, and trained coworkers on the use of the Financial Analysis System Tracking Tool (FASTT).
Provided strategic financial planning inputs to Business Officer and team; recommending actions to sustain and grow the business office.

Received 2 letters of appreciation, 2 time-off awards, 2 pay awards for work done during this rotation

03/2018 to 06/2018: VLS/FMS Project Office Program Analyst (returned to this position after completion of rotation position in 10B Business Management Office)

Analyzes and recommends costs and benefits of financial management to programs; process Incoming Funding Documents (IFD) and Outgoing Funding Documents (OFD) from and to various organizations; performs data extraction of funding, cost and other financial information from various financial systems; prepares partial or final billing of funding documents or sales orders; assists in resolving a range of budgetary problems such as development of alternative methods of funding.

Monitors all project direct and overhead funding execution at all levels; answers or provides input to all department and command financial data calls that are relevant to financial execution.

10/2016 to 03/2018: DBR/AMDR/EASR Project Office Lead Program Analyst

Provided financial management analysis and expertise related to funding document processing and administration

Monitored all incoming & outgoing finding transactions; Financial Execution Reports, and prepared monthly analysis of financial operations; providing briefings to Customer Advocate and sponsors.

Analyzed financial execution, reporting, and presented relevant information to leadership. Organized, planned, scheduled, and prioritized team workload. Resolved team conflicts, trained, and provided guidance relative to Funds Administration and Appropriations Law.

11/2015 to 09/2016; Lead Program Analyst for A40s Division

Set goals and objectives to achieve financial work objectives. Developed strategies to integrate financial operations that met management needs.
Provided financial management analyses and expertise related budget formulation, execution, and review of procurement requests.
Provided work methods and procedures used to oversee the development financial and technical data, estimates, statistics, and other useful information.
Oversaw planning of financial program changes; reviewed regulations and policy related to budget formulation, execution and administration.

11/2015 to 04/2016; Chair for A033 Financial Improvement Team (FIT)

04/2014 to 10/2015; Lead Program Analyst for PHD Air Dominance A20 Combat System Integration & Test & Evaluation division.

Responsible for supervision and lead of 2 contract Program Analysts. Oversees the financial program management of PHD Air Dominance A20 Combat System Integration & Test & Evaluation Division's \$37 million programs. Manages all aspects of A20 Branch A20 Combat System Integration & Test & Evaluation budget of \$1.6 million for the A20 Division Manager. Manages all aspects of A23 Combat System Element Engineering Branch \$4 million budget for the Branch Manager. Assumed complete temporary financial management responsibilities for A23 Combat System Element Engineering Branch until new Branch Manager was hired. Member of the A03 Operations Office Financial Improvement Team (FIT) and recognized as local expert on MS excel and Access databases.

Daily operations include creation of Network Activities in ERP, processing timecards for Division level managers, approve Purchase Card and MILSTRIP requests, approves Overtime requests, and approves/updates of Defense Travel Services (DTS) requests.

Updates and maintains Branch Program Analysis logs and Division Level Analysis Reports. Prepares and presents Branch Analyses Reports. Update, brief, and maintains PHD Air Dominance A20 Division level Spend Plans. Maintains Branch level Spend Plans for A20 Combat System Integration & Test & Evaluation and A23 Combat System Element Engineering Branch. Answers data calls for PHD Air Dominance Department and HQ levels. Resolves undistributed labor issues and corrects program overruns.

11/2008 to 04/2014; 45 hours per Week; Budget Analyst; GS-501-11; Port Hueneme Navy Base, Lori Liegh , [REDACTED]

Reconciles daily financial data for \$4.5M NFELC, \$3.2M SCAN, and \$107K of funding authority to obligation rates for Senior Leadership, the Comptroller, and the Budget Officer. Monitors program execution; advises the Program Integration Office when program execution exceeds acceptable limits. Provides timely and accurate responses to internal and external data calls and execution status requirements.

Alternate Budget Analyst for all NFELC Baseline OPN funds for FY09, FY10, and FY11 fiscal years totaling over \$305M. Assist in the maintenance of all NFELC OPN databases and Pivot tables used by HQ FM, NEPO, NFELC IPT leads, and NFELC Senior Leadership to analyze the execution of OPN Baseline operating budget. Developed and assist in the maintenance of local databases and Pivot Tables used by IPT Leads, Procurement, and Commodity Managers to execute OPN Baseline FY09, FY10, and FY11 budgets.

Reviews month end activity reports to ensure they portray an accurate picture of NFELC and SCAN's fiscal operations. Interprets CRA budgetary guidance received from NAVFAC as it impacts NFELC operations for various NAVFAC personnel, including but not limited to Department Heads and Program Analysts. Allocates CRA approved funds to appropriately funded NFELC and SCAN programs. Formulates budgets and cost estimates to support NAVFAC NFELC and SCAN Resource Allocation Plan (RAP) annual submission to the Naval Facilities Engineering Command. Coordinates RAP development, prepares written justification, and establishes Departmental controls for RAP estimates submitted on the Change 2 Template and identifies One-Time Baseline adjustments for NFELC to NAVFAC. Has a general understanding of Navy Working Capital funds and how it impacts daily operations.

Serves as a functional area expert in Comptroller and Logistics Operations on the use of automated data management systems and methodologies to support functional area workload. Manipulates and maintains computer applications and off-the-shelf system packages to satisfy the needs of many end-users. Serves as primary interface for the assigned functional areas with supporting technical systems, procurement tracking systems, and other functional area systems experts. Develops Excel spreadsheets and MS Access databases to estimate fiscal requirements and evaluate organizational efficiency.

Alternate Analyst for primary Budget Office Database Manager. Develops improved methods and techniques for cost analysis. Devises cost information systems; collects, analyzes, evaluates, stores, and retrieves cost and cost-related data. Develops cost models, estimating relationships, cost factors, and inflation studies. Analyzes contractor/receiver cost performance reports; and evaluates the interface of cost performance analysis, budgeting, and work scheduling with technical progress.

10/2005 to 11/2008; 50 hours per Week; Senior Financial & Pricing Analyst; Lockheed Martin, Ventura California; Anthony Stenkowski

Performs economic research and studies subjects such as rates of return, depreciation, working capital, investments, and financial and expense comparisons by analysis of profit and loss statements and income statements. Prepares reports of findings and recommendations to management. Develops, maintains, and establishes operational specifications for financial information systems considering such things as information flow, volume, and document format for data processing equipment. Provides analysis on business development and monitors business performance by unit or division.

Develops and communicates the strategic, financial, and administrative implications of proposed and/or implemented pricing policy. Develops price recommendations to ensure compliance with policy. Recommends positions for pricing and reimbursement strategies for current and future products across all relevant customer and market segments. May review competition to determine price of new product. Provides input on final pricing contracts.

10/2004 to 10/2005; 55 hours per Week; Cost/Schedule Analyst Stf; Lockheed Martin, Manassas Park, Virginia; Kelly Sessoms

Set up cost control system, monitored and controlled costs and schedules on contracts requiring validated cost schedule control systems. Performed analyses and prepared reports in order to ensure that contracts were within negotiated and agreed-upon parameters and government cost control guidelines. Prepared budgets and schedules for contract work and performed and/or assisted in financial analyzes such as funding profiles, sales outlook, and variance analysis. Prepared program plans to ensure program requirements and statement of work are captured and scheduled. Performed schedule risk assessments to identify and mitigate program cost and scheduling risks. Ensured adequate funding availability by maintaining accurate records of expenditures, directing preparation of expenditure projections, and submitted timely requests for additional funding to the government. Incorporates contractual changes into control systems by staying aware of outstanding work against each contract in order to maintain realistic contract cost and schedule baselines.

10/2003 to 10/2004; 55 hours per Week; Senior Financial Analyst Lockheed Martin, Manassas Park, Virginia; Rich Johnson

Performed economic research and studies subjects such as rates of return, depreciation, working capital, investments, and financial and expense comparisons by analysis of profit and loss statements and income statements. Prepared reports of findings and recommendations to management. Developed, maintained, and established operational specifications for financial information systems considering such things as information flow, volume, and document format for data processing equipment. Provided analysis on business development and monitored business performance by unit or division.

05/2001 to 10/2003; 55 hours per Week; Senior Cost & Schedule Analyst; Lockheed Martin, Betteraiva Rd, Santa Maria, CA; Valerie Tabasola

Ensures program control processes are maintained and followed. Works with the RSA IIA program organization to ensure data provided internally and externally accurately reflect current and projected program performance. Performs analytical work requiring in-depth subject matter knowledge of Business operations, to include financial, scheduling, budget, or cost analysis. Establishes and meet individual and team objectives; consider/modify as needed and with a strong commitment to quality use the most efficient methods/processes to deliver superior products and services to our customer(s) within the resources estimated. Develops, implements, and maintains varieties of computer programs that perform data manipulation functions and/or serve as Management Data Information Banks. Functions as a department software tool expert; assuming the lead on portions of the critical software responsibilities. Conducts analysis of program provisions and operations; compiles statistical data; and maintains documentation relating to control of resources such as facilities, equipment, non-labor charges, and manpower. In-depth understanding of the department's tools and processes; creating processes and software improvements to enhance analyst productivity. Streamlined time-consuming processes and documented processes thoroughly; maintaining excellent records. Competent performer and valued team player, who meets the objectives and exceeds expectations.

04/1999 to 04/2001; 50 hours per Week; Noncommissioned Officer In Charge, Budget Office; Vandenberg Air Force Base, 1031 California Blvd, Vandenberg AFB, CA. 93437; Captain David Albrecht [REDACTED]

Facilitates, conducts and participate in projects/studies, such as process improvements, activity based costing (ABC), productivity enhancements, FASCAPs, and management advisory services, using a full spectrum of management concepts, tools, and techniques for the purpose of determining a more efficient organization. Assists commanders/managers in developing and maintaining mission essential tasks, performance measures, and performance standards. Plans and develops independent cost analyses, estimates and studies in support of contractor source selection, budget, and other requirements. Develops economic analyses, contractor versus in-house cost comparisons, and comparable studies involving resource requirements. Manages, conducts, facilitates, and participates in cost comparisons, direct conversions, and economic analyses to determine the most efficient and cost effective means of mission accomplishment (in-house or contract). Assists in development of performance work statements and quality assurance surveillance plans; conducts and participates in Most Efficient Organization (MEO) management studies; serves as member of cost comparison. steering committees; develops or participates in development of in-house bids for comparison to contractor bids; manages the HQ USAF, MAJCOM, and Installation Commercial Activities program. Directly supervises and trained five junior financial analysts; overseeing their execution of over \$30 million in appropriated funds.

EDUCATION

Granby High, Norfolk, VA; 1980 High School Diploma
 University of Maryland, College Park, MD; Bachelor in Art History , 1995
 Air Force Community College, Wichita Falls, Texas; Associate in Financial Management , 1990
 Vernon Regional Jr College, Wichita Falls, Texas; Associate in Technical Management , 1989

PROFESSIONAL TRAINING

Leadership Training, Noncommissioned Officer Leadership School, Sep 88
 Cost Analysis, USAF Technical School, Apr 88
 Self Aid Buddy Care Instructor, Nov 91
 NCO Orientation Course, Feb 84

PROFESSIONAL LICENSES/CERTIFICATES

Commercial Activity Process, Army Logistics College Aug 99
 Novell Network Administrator Certification, Aviano AB Jul 98
 Functional Area Agreement Coordinator, Aviano AB Oct 97
 Defense Regional Interservice Support, Nov 96
 Economic Analysis For Decision Making, Army Logistics College, Oct 88

PROFESSIONAL RATINGS, AWARDS, AND RECOGNITIONS

USAF Commendation Medal
 USAF Achievement Medal
 USAF Joint Meritorious Unit Award
 USAF Outstanding Unit Award
 USAF Good Conduct Medal
 USAF Overseas Long Tour Ribbon
 USAF Longevity Service Ribbon
 USAF NCO Professional Military Education Grad Ribbon
 USAF Small Arms Expert Marksmanship

OTHER INFORMATION

Government Secret Security Clearance
 Administers and generates MS Access SQL queries and databases
 Government Financial Payroll Systems Administrator
 Microsoft Office Suite/Windows 2003 Instructor and Database Manager
 Novell Netware LAN and cc:Mail E-Mail Administrator
 Hardware and Software Technical Support Technician
 Job Order Cost
 Advance SAP user with 5 years of experience
 Expert Microsoft Access user and programmer
 Expert Microsoft Excel user
 Expert Microsoft PowerPoint user
 Expert Artemis Program Management tool user
 Expert Pro-Pricer (cost estimating tool) user
 Expert at preparing CPRs (Contract Program Reports)
 Expert at preparing CSR (Contract Status Reports)
 Expert at managing SCN, WPN, OMN, and OPN funds (4 years experience)
 Expert at preparing audit reports (Sabian Oxyby reports)

U.S. MILITARY SERVICE INFORMATION

Active Duty: 06/1981 to 06/2001 - U.S. Air Force
 Campaign badges and/or expeditionary medals received: Department of Defense, NATO Medal Department of Defense, Armed Forces Expeditionary Medal Department of Defense,
 National Defense Service Medal Department of Defense, Armed Forces Service Medal, Honorable
 Honorable Discharge

Retirement Date: 06/30/2001

ADDITIONAL DATA SHEET

Orlando J Dozier

1. Appointment Eligibility:

- Yes-Current Permanent Navy Civilian
- Current Permanent Federal Civilian Employee
- Veterans Employment Opportunity Act Eligible

2. Citizenship: Yes

3. Vet Preference: 35 -Point Disability Preference