

Johnson County Park and Recreation District
2022-2023
Santa Fe Trail Blazers Parent's Association Agreement

THIS AGREEMENT made and entered into by and between SANTA FE TRAIL BLAZERS PARENT'S ASSOCIATION, a Kansas Corporation, hereinafter called "SFTBPA" and the JOHNSON COUNTY PARK AND RECREATION DISTRICT, hereinafter called "JCPRD."

WHEREAS, JCPRD sponsors a year-round, competitive U.S.A. Swimming Swim Team known as the Kansas City Blazers, hereafter referred to as "SWIM TEAM," which is under the sole management and supervision of JCPRD, and

WHEREAS, the SWIM TEAM is to be conducted on a 100% self-sustaining basis, and

WHEREAS, SFTBPA is primarily consisting of parents of SWIM TEAM members which provides financial, advisory, and other assistance in connection with SWIM TEAM, and

WHEREAS, this agreement is made for the purpose of clarification of the duties and responsibilities of each party and is made between the Executive Board of the SFTBPA and the administrative staff of JCPRD headed by the Director of Parks and Recreation, or his designated appointee, hereinafter called "DIRECTOR,"

NOW, THEREFORE, IT IS AGREED, that from May 1, 2022 through April 30, 2023 the parties agree as follows:

1. Operational Procedures. The management and supervision of the SWIM TEAM program is solely the function of JCPRD. The DIRECTOR of Johnson County Park and Recreation District or their designated appointee shall consult with the Executive Board of the SFTBPA in the operations of the program. The DIRECTOR shall attend Executive Board Meetings, when requested, to interpret JCPRD policies concerning the SWIM TEAM and to maintain a proper channel of communication.
2. Employed Personnel. JCPRD shall employ full-time employees hereafter referred to as "SWIM COACHES" who have the responsibility of running the day to day operations of the "SWIM TEAM," as well as a "BUSINESS MANAGER" who manages the administrative functions of "SWIM TEAM."
3. Compliance with Policy. SFTBPA agrees to comply with JCPRD Chaperone Policy and JCPRD Background Check Policy.
4. SWIM TEAM'S Annual Budget. The Kansas City Blazers SWIM TEAM'S proposed budget for the next calendar year shall be prepared by the Head SWIM COACH, and submitted to the DIRECTOR for approval, the budget as so approved shall then be submitted to the SWIM TEAM Executive Board by not later than May 31, for its input and approval within thirty (30) days.
5. Participation in Program. All swimmers deemed capable of participating in the program by the SWIM COACHES shall be eligible to participate. The SWIM COACHES shall determine the ability of each swimmer and shall determine in which portion of the program each will participate.

6. Swimmer Participation Eligibility. To be eligible to participate, each swimmer must have paid his/her swimmer's fee in accordance with the fee schedule adopted by the DIRECTOR and Executive Board of the SFTBPA. Also, families of swimmers are required to pay an annual swimming season charge determined by the DIRECTOR and the Executive Board of the SFTBPA. In the event of financial hardship of an otherwise eligible swimmer, a mutual agreement shall be reached between the DIRECTOR and the Executive Board of SFTBPA as to the amount to be charged to such swimmer and his/her family.
7. Fees and Expenses. SFTBPA through its Director of Finance shall collect the necessary fees from each swimmer for his/her participation in the program. Said fees, as approved by the Director and the Executive Board of the SFTBPA, will be reviewed and agreed upon annually by JCPRD through its annual budget process. JCPRD shall bill SFTBST monthly and SFTBPA shall reimburse JCPRD for any and all costs or expenses incurred by JCPRD for SWIM TEAM. Failure to make reimbursement to JCPRD within 30 days of billing will result in a late charge of 5% penalty fee assessed monthly.
8. Deficit Funds. In any month where the funds collected by SFTBPA are less than the amount due JCPRD, the deficit must be paid within 30 days of notification of such deficit.
9. Financial Reports. Each month SFTBPA will furnish JCPRD, upon request, with monthly statements including the name of each swimmer participating in the SWIM TEAM program and the amount of fees collected from each swimmer for that month. SFTBPA will also furnish JCPRD, upon request current financial statements of SFTBPA showing all assets and liabilities. Each month, JCPRD will make available to the HEAD SWIM COACH, and the HEAD SWIM COACH will furnish the Director of Finance of the SFTBPA the financial status of JCPRD sponsored SWIM TEAM showing monthly income and expense items assigned to the program.
10. Audit. The DIRECTOR shall have the authority at any reasonable time to examine the financial records of SFTBPA and may require an audit of same.
11. Bonding. The SFTBPA must obtain and continuously maintain and present JCPRD a copy of Fidelity Bond Policy written in an amount of \$50,000 on a comprehensive form, acceptable to JCPRD with additional coverage for theft, disappearance and destruction, both inside and outside in an amount of \$10,000. This coverage shall be for all SFTBPA Board Officers and staff involved in the collection or disbursement of SFTBPA funds. SFTBPA shall require from insurance carrier thirty days (30) advance written notice to JCPRD of cancellation, termination, or impairment of such coverage.
12. Termination. This agreement may be terminated at any timely by either party upon 60 days written notice from either the DIRECTOR acting on behalf of JCPRD Board of Park and Recreation Commissioners or by the Chairman of the SFTBPA acting on behalf of the SFTBPA Executive Board.

Notwithstanding such termination, each party shall thereafter remain responsible for the accounting and payment of funds, advances, costs or expenses through the date of termination.

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year set forth below.

SANTA FE TRAIL BLAZERS PARENT'S ASSOCIATION

DATE: _____

Chas Peterson, Executive Board Chair

BOARD OF PARK AND RECREATION COMMISSIONERS
JOHNSON COUNTY PARK AND RECREATION DISTRICT

DATE: _____

Heather Rubesch, Chair

APPROVED AS TO FORM:

Fred J. Logan, Jr., JCPRD Legal Counsel