



## **MINUTES**

The Holly Springs Town Council met in regular session on Tuesday, November 2, 2021 in person and via video conferencing. Mayor Sears presided, calling the meeting to order at 7 p.m. A quorum was established as the Mayor and five Council members were present in the Chamber as the meeting opened.

**Council Members Present:** Mayor Sears, Mayor Pro Tem Dan Berry, Councilmen Peter Villadsen, Shaun McGrath and Aaron Wolff, and Councilwoman Christine Kelly.

**Council Members absent:** none.

**Staff Members Present in Chambers:** Randy Harrington, *Town Manager*; Scott Chase, *Assistant Town Manager*; Daniel Weeks, *Assistant Town Manager*; John Schifano, *Town Attorney*; Linda McKinney, *Town Clerk* (recording the minutes); Mark Andrews, *Communications and Marketing*; Mathew Mutter, *IT*; Chris Hills, *Director, Development Services*; LeeAnn Plumer, *Director, Parks and Recreation*; Kendra Parrish, *Executive Director of Utilities & Infrastructure*; Aaron Levitt, *Utilities & Infrastructure*; Dirk S, *Utilities & Infrastructure*; Corey Petersohn, *Administration*; Cassie Hack, *Director, Communications*.

**2. and 3.** The Pledge of Allegiance was recited followed by an invocation by Jeremiah Caswell, of Oasis Church.

**4. Agenda Adjustment:** The November 2, 2021 meeting agenda was adopted with changes, if any, as listed: none.

**Motion:** Berry  
**Second:** Villadsen  
**Vote:** Unanimous

**Public Comment:** At this time, an opportunity was provided for members of the audience who had registered to speak to address the Council, and the Clerk was asked for any written comments received prior to the meeting.

The following written comments were received: none.

The following comments were received in person: Don O'Neil, 5815 Sunset Lake Road, thanked Mayor Sears for his years of service and the Council for allowing the Town to grow to its current size. He requested that someone from staff to call him to resolve his situation with his neighbor's fence.

### **Consent Agenda**

The Council passed a motion to approve all items on the Consent Agenda. The motion carried following a motion by Mayor Pro Tem Berry, a second by Council member Kelly and a unanimous vote. The following actions were affected:

5. Minutes – Council approved the minutes of the workshop meeting held October 12, 2021, and the Business Meeting held October 19, 2021.

6. Voluntary Annexation A21-01 Optimist Commons – The Council approved Resolution 21-17, directing the Town Clerk to investigate the sufficiency of annexation petition A21-01 and set the public hearing for November 16, 2021. *A copy of the resolution is attached to these minutes.*

7. DHIC Financing Resolution for Sportsmanship Crossing, LLC - Council approved Resolution 21-24 supporting the financing by the Housing Authority of Wake County. *A copy of the resolution is attached to these minutes.*

8. Municipal Concurrence for Setting the Speed Limit on Woods Creek Road – Council adopted Ordinance 21-47 setting the speed limit of 35 mph on a section of SR 1154 (Woods Creek Rd.) from a point approximately 0.95 miles west of SR 1153 (Old Holly Springs Apex Rd.) westward to a point approximately 0.539 miles east of SR 1149 (Friendship Rd.) and a speed limit of 45 mph on SR 1154 from SR 1153 to the point approximately 0.95 miles west of SR 1153. *A copy of the Ordinance is attached to these minutes.*

## **NEW BUSINESS**

### **9. Utle Creek Greenway Phase 1 Connection**

Aaron Levitt, Utilities and Infrastructure, said the purpose of this item is to outline the proposed Utle Creek Greenway Connection project and ask Council to approve the project budget and award various construction, testing, and engineering contracts. He said the segment is 0.59 miles long and would connect the Morgan Park Greenway to Ballentine Street and the downtown Village District. This would connect the west side of Town to the downtown area. The greenway would be 10 feet wide and go under NC 55 through an existing pedestrian tunnel.

He said this connection was identified as part of the Comprehensive Transportation Plan (CTP) and supported by the Greenways master plan. Construction is anticipated to begin in late winter/early spring 2022, with completion anticipated in the fall of 2022. This project is partially funded by the Federal Highway Administration through the Congestion Mitigation and Air Quality Improvement Program (CMAQ) and is contingent upon final NCDOT concurrence. He outlined the public outreach efforts that have been and are being undertaken.

Mr. Levitt said that there had been COVID and supply chain related cost increases over the estimated project budget. He said that the Town would need to carry more of the expense up front, but would then request additional funds from CMAQ at the end of the project. It is expected that the Town's ultimate contribution would be \$959,132.

Council member McGrath asked if staff expected other greenway projects to have escalated costs. Mr. Levitt said yes.

**Action:** Motion to approve the project budget and authorize the Town Manager to sign and execute the following contracts, all contingent upon NCDOT concurrence:

1. Construction Engineering and Inspections Contract to SEPI, Inc. in the amount of \$176,030.28;
2. NCDOT Oversight Fee in the amount of \$185,232, 10% of the sum of the construction cost and CEI costs;
3. Construction Contract to Narron Contracting Inc. in the amount of \$1,457,645.96 (plus \$218,647 in contingency.)

**Motion by:** Villadsen

**Second by:** Berry

**Vote:** unanimous

## **OTHER BUSINESS**

Mayor Sears said that COVID 19 numbers are getting better and he thinks Holly Springs did pretty well. He said he and the manager were looking at no longer requiring masks at some time in the future. He spoke about the UNC Rex Holly Springs Hospital grand opening and how impressive it was. It took 20 long years of work from the Town to get a hospital. He held up Tom Williams from Rex who went through a lot of the process; Carl Dean, former town manager who worked hard for this; Tim Sack, former Council member; Hank Dickson, Jimmy Cobb, Cheri Lee, and everyone who worked so hard to bring the hospital here.

Mayor Pro Tem Berry said there were 14 minutes to go until the polls closed and if you are in line you will be allowed to vote.

Council member McGrath reminded everyone of Veteran's Day and asked people to take time to thank a veteran.

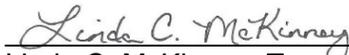
## **MANAGER'S REPORT**

Randy Harrington, Town Manager, said he had one quick item. Over the last several months there has been great engagement over Cass Holt Park. This weekend 10 am to 1 pm, there will be onsite walking tours, wagon tours, and opportunities to provide feedback on the future of the park. And the Police Department v. Fire Department chili cookoff will be there.

**CLOSED SESSION:** none.

**Adjournment:** Berry made a motion to adjourn at 7:19 pm. It was seconded by Council member Wolff and passed with a unanimous vote.

Respectfully Submitted on Tuesday, November 16, 2021.



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Linda C. McKinney, Town Clerk

Addenda pages as referenced in these minutes follow and are a part of the official record.