



MINUTES

The Holly Springs Town Council met in regular session on Tuesday, October 5, 2021 in person and via video conferencing. Mayor Sears presided, calling the meeting to order at 7 p.m. A quorum was established as the Mayor and five Council members were present in the Chamber as the meeting opened.

Council Members Present: Mayor Sears, Mayor Pro Tem Dan Berry, Councilmen Peter Villadsen, Aaron Wolff, and Shaun McGrath, and Councilwoman Christine Kelly.

Council Members absent: None

Staff Members Present in Chambers: Randy Harrington, *Town Manager*; Scott Chase, *Assistant Town Manager*; Daniel Weeks, *Assistant Town Manager*; John Schifano, *Town Attorney*; Kathy White, *Deputy Clerk* (recording the minutes); Mark Andrews, *Communications and Marketing*; Mathew Mutter, *IT*; Irena Krstanovic, *Director, Economic Development*; Chris Hills, *Director, Development Services*; Sean Ryan, *Development Services*; Emmily Tiampati, *Development Services*; Elizabeth Goodson, *Development Services*; Bronwyn Bishop, *Development Services*; Cheryl Caines, *Development Services*; Adam Huffman, *Parks and Recreation*; Matt Beard, *Parks and Recreation*; Kendra Parrish, *Executive Director of Utilities and Infrastructure*; Rachel Ingham, *Utilities and Infrastructure*; Seann Byrd, *Water Resources*; John Mullis, *Public Works*; Corey Petersohn, *Finance*.

2. and 3. The Pledge of Allegiance was recited followed by an invocation by Pastor Jamal Cobb of Oak Grove Missionary Baptist Church.

4. Agenda Adjustment: The October 5, 2021 meeting agenda was adopted with changes, if any, as listed: None

Motion: Berry
Second: Villadsen
Vote: Unanimous

Public Comment: At this time, an opportunity was provided for members of the audience who had registered to speak to address the Council.

The following comments were received in person:

Hank Dickson spoke about attorney fees incurred by the Town as a result of an investigation of former Town Council members and staff.

Recognitions

5. Community Planning Month Proclamation

Chris Hills, Director of Development Services, said that the American Planning Association designates October as National Community Planning Month in the United States. He said this is an opportunity to recognize the Citizen Planners, Planning Board and Professional Planning Staff for their efforts in Holly Springs. It celebrates the benefit of planning in our communities, and increases

awareness about the importance and need for planners and community planning. They are, in a sense, “Guardians of the Future”. He pointed out some of the key Planning achievements in 2021, such as the adoption of digital processes as a result of COVID-19 and the Comprehensive UDO rewrite. Mr. Hills then called up members of the Planning Board and Development Services staff to accept the recognition and for a picture.

6. Domestic Violence Awareness Month

Mayor Sears explained that domestic violence can include physical, mental, emotional, sexual and financial abuse, and is used as a means of intimidation and violence to control a partner involved in an intimate relationship. It touches all communities, regardless of age, race, disability, gender identity, or socioeconomic status. Research shows that creating communities where people are connected, supported and care for one another can reduce incidents of domestic violence. Mayor Sears then proclaimed October as Domestic Violence Awareness Month.

Requests and Communications

7. InterAct Presentation

Allison Strickland, Co-Interim Executive Director, gave an update on InterAct, an organization dedicated to ending the cycle of domestic and sexual violence in Wake County. In FY 2020-21, the Town Council awarded \$2,000 to InterAct as a part of its Civic Nonprofit Grant Program. They served over 6,300 victims in Wake County last year alone. She explained how the pandemic affected domestic violence, as people had to shelter in place, sometimes with violent partners. Last year, they served 62 people confirmed to be in Holly Springs, but the number could be higher, because oftentimes, people don't disclose their location for safety reasons. Of the 62 people, half of them had children in the home, and 30 of them were referred as a result of the partnership with the Holly Springs Police Department. 81% of those in their Shelter Program, did not return to an abusive home. 61% of those in their emergency shelters went on to live in permanent housing, despite the housing crisis. She thanked the Council and the Holly Springs Police Department for their continued support. Mayor Sears then presented the Domestic Violence Awareness Month Proclamation to Ms. Strickland.

8. Comprehensive Transportation Plan (CTP) Update

Elizabeth Goodson, Development Services, said this item is to present an update on the progress of the CTP Update process. The Current CTP was last completed in June, 2011 with an amendment in July of 2013. In September, 2020, the Council approved the CTP Consultant contract with Kimley Horn. They have conducted Steering Committee meetings, hosted a pop-up event on Juneteenth at the Farmer's Market, and reviewed transit and Traffic Impact Analyses, among other things. The updated CTP will specify the details of the Town's multi-modal transportation planning and transportation improvement evaluation for new development; provide guidance on the Town's planning for future transportation related investments over the next 5-10 years; and evaluate transportation improvements to be constructed. She then introduced Kristina Whitfield and Allison Fluitt, from Kimberly Horn.

Ms. Whitfield, Transportation Engineer, spoke about the Hot Spot and Safety Studies that have been conducted. There are four Hot Spots, which are locations that were identified as needing an in-depth analysis: NC 55 at Holly Springs Road/New Hill Road; Avent Ferry Road at Cass Holt Road/Capeside Avenue; New Hill Road at Grand Hill Place and Old Holly Springs Apex Road; and Main Street at 3rd Street. These areas are facing development pressures that are causing traffic issues. There are also three Safety Study areas, identified by Town staff, stakeholders, and the public that supported by data as locations that need extra attention to solve a safety issue. They are Cass Holt Road at Rex Street; Main Street at Earp Street and NC 55 from Bennet Knoll Parkway to Ralph Stephens Road/Teal Lake Dr. These areas have a high severity index, as they have had fatalities or serious injuries.

Ms. Whitfield then went into more detail, describing the Hot Spots and Safety Studies and the various options they will be recommending to improve them. At the NC 55/Holly Springs Road/New Hill Road Hotspot, they are considering two options; ramps east of NC 55, or a realignment of Earnie Lane. At the Hotspot at Avent Ferry Road at Cass Holt Road/Capeside Avenue, they have a short-term solution of right-in-right out at Capeside Avenue to restrict left-in movement, or a long-term solution of a signalized 4-leg intersection.

The Hotspot at New Hill Road at Grand Hill Place and Old Holly Springs Apex Road is also a safety concern. Their short-term recommendation at Grand Hill Place is a traffic signal and to limit the intersection movement if left unsignalized. The long-term solution would be a directional crossover that allows left ins and right in and outs, but no left outs, due to the proximity to the proposed interchange. Holly Springs Apex Rd. is a three-leg intersection that would need to be widened enough so it could accommodate U-turns in the future, and in the long term, it would be a four leg, signalized intersection.

The final Hotspot is Main Street at Third Street. Short term solution would be to restrict movements at 3rd Street and at the Holly Springs Road widening project at Raleigh Street, and the long-term solution would potentially be a roundabout at Third Street and Main Street.

Ms. Whitfield then explained the different short-term recommendations for the Safety Studies, focusing on things that the Town can easily do within their regular CIP process. They involve signage, high visibility crosswalks, removing landscape obstructions and rumble strips. The long-term recommended solutions include a single lane roundabout at Earp Street, restricting right turn on reds at high pedestrian intersections, and pedestrian refuge islands and accommodations such as crosswalks, push-buttons, signal heads, etc. She then introduced Allison Fluitt.

Ms. Fluitt spoke about network transportation recommendations. She showed an interactive map that will be going live on October 11th. It will allow the public to see their roadway, bicycle and pedestrian recommendations. People will have the ability to leave comments on the network recommendations. She then explained the Transit recommendation would be a three phased pilot program. Phase 1 is a “micro-transit with points” service, which is a small-scale, on demand public transportation service that offers flexibility for routes and on-demand scheduling. Phase 2 has smaller zones with an established hub. People can request to be picked up and dropped off anywhere within a zone. And Phase 3 is a Fixed Route, with traditional transit service. There are two options for this phase. They can either establish a fixed circulator route that ties into the existing GoTriangle 305, or they could use the data collected from the pilot program to recommend a custom connector route.

Ms. Fluitt continued by explaining the project prioritization methodology as we start moving from recommendation to implementation. The Town is not entirely responsible for moving forward with these things; NCDOT is largely going to be the funding driver for a lot these projects, and we need to be cognizant of their funding priorities. Statewide mobility projects are scored and prioritized at 40% of the funding, regional impact projects are prioritized 30%, and divisional projects are funded at 30%. There are also local funding opportunities through CAMPO for smaller projects. The LAPP Scoring Criteria considers congestion, benefit costs, crash reductions, etc. She explaining how the Comprehensive Transportation Plan (CTP) is actively incorporating all of the evaluation metrics at State and regional levels, while being responsive to the goals that were established early on in the formation of the CTP. This quantitative and qualitative data becomes a tool for the Council and Planning Board to use to enhance communication and decision making with agency partners.

Ms. Fluitt went on to explain the next steps of the CTP process. They include community engagement events, such as a Virtual Public Workshop Room, which will be open from October 11th through November 5th; posters will be available at the Hunt center; they will be having live question

and answer sessions on October 29th from 6 – 7pm and November 4th from 11-12 pm; and they will also have a booth at HollyFest on October 30th to provide information and answer questions from the public. The final Full Draft of the CTP Findings and Recommendations should be ready in late 2021 or early 2022, with the adoption of the CTP in early 2022.

Mayor Sears asked for clarification on rumble strips, and was told that they are quiet, three strip notification bumps in the road to notify the driver that something ahead is about to change on the roadway. They are not the loud ones that you hear on the interstate.

Councilwoman Kelly stated that she is pleased that they are including a transportation route system within the community. Her concern, however, is that for future transit routes, we not have traffic stopping to allow people to get on and off the bus. Is this something that will be part of the equation? Ms. Fluitt said that yes, that is something that will be considered.

Councilman Villadsen asked how the Safety Hotspots were determined, and why Hwy 55 at Main street wasn't mentioned. They explained that that area was included in the Pedestrian Safety Hotspot, rather than the Transportation Hotspot. It was included in the recommendations for high visibility crosswalks and improvements to the pedestrian environments.

Councilman McGrath expressed thoughts about the new Rex Hospital site and the challenges it will bring for pedestrian and traffic safety. With the current ridership on the bus route being so low, he thinks the micro-transit service would be ripe for a partnership with UNC Rex for our residents to get to critical locations such as the hospital. He doesn't believe there's a dramatic need for the other routes. He also believes we need to look at SPOT and SAPP and the new criteria they're using from the CAMPO side in proximity to bike/ped paths in that elevating the scoring criteria above some of the other projects. It puts an emphasis on how we do that connectivity and how we get the best bang for the buck for the taxpayer dollars that go into that, and utilizing what we can get out of CAMPO, based on the way they've reprioritized that criteria scoring for LAPP and SPOT.

Consent Agenda

The Council passed a motion to approve all items on the Consent Agenda. The motion carried following a motion by Mayor Pro Tem Dan Berry, a second by Christine Kelly, and a unanimous vote. The following actions were affected:

9. Minutes - The Council approved the minutes of the September 14, 2021 and September 16, 2021 Workshop Meetings, and the September 21, 2021 Business Meeting.

10. Voluntary Annexation A21-03, Friendship Development – The Council approved Resolution 21-21 directing the Town Clerk to investigate the sufficiency of annexation petition A21-03, and set the public hearing for October 19, 2021. *A copy of Resolution 21-21 is attached to these minutes.*

11. Voluntary Annexation A21-04, E-52 – The Council approved Resolution 21-21 directing the Town Clerk to investigate the sufficiency of annexation petition A21-04, and set the public hearing for October 19, 2021. *A copy of Resolution 21-22 is attached to these minutes.*

12. Memorandum of Understanding (MOU) with the Holly Springs Half Marathon – The Council approved an MOU with the Holly Springs Half Marathon to hold their annual race event, utilizing Ting Park, greenways and local roadways in return for an annual fee or in-kind contribution of a minimum of \$15,000.

13. Cleaning Contract, American Facility Services - The Council entered into an agreement with American Facility Services for weekly cleaning of the Town's facilities for \$14,135 per month, and authorized the Town Manager to execute the contract.

14. Capital Project Ordinances – The Council adopted Capital Project Ordinances 21-40 (Waste Water Projects), 21-41 (Water Projects), 21-42 (Grants and Special Revenue Projects), and approved a budget amendment to carry forward encumbrances outstanding as of June 30, 2021, to FY 2021-22 for continuity of operations and active purchase orders.

Copies of Ordinances 21-40, 21-41, 21-42, the Budget Amendment are attached to these minutes.

15. Installment Finance Agreement for Vehicles and Equipment- The Council approved an Installment Purchase Agreement (IPA) with Bank of America for 10 Town vehicles including tax, tags, titles and decals in an amount not to exceed \$1,411,250, and further approved Resolution 21-23, authorizing staff to proceed with closing the loan and obtaining the funds.

16. Twelve Oaks Pump Station Upgrade (Task 1, Phase II – Interceptor System Preliminary Design, TP 18-005) – The Council authorized the Town Manager to approve a contract with Freese and Nichols for 25% design of upgrades necessary for the Twelve Oaks outfall gravity sanitary sewer interceptor system.

NEW BUSINESS

17. Amendment to Animal Control Ordinance

James Cherry, Animal Control Supervisor, explained that the Animal Control Program was established in 2001, has three full-time Officers, and is responsible for enforcement of the Animal Control Ordinance. Last year they responded to 2,800 calls. They investigate cases of animal bites, animal cruelty, barking dog complaints, etc., as well as host low cost Rabies clinics. He and Town Attorney John Schifano have been evaluating the Town's Animal Control Ordinances, particularly the definition of a 'dangerous dog' and confinement requirements for "potentially dangerous dogs". They are proposing changes to broaden the definition of "Dangerous Dogs", which will not be permitted in Town. A "Dangerous Dog" is one that has killed or inflicted severe injury on a person or other domestic animal, has been trained for fighting, or one that the Animal Control Supervisor determines to be dangerous because the dog has engaged in one or more of the behaviors.

They recommend adding the term "Potentially Dangerous Dog", which is a dog that the Animal Control Supervisor determines to have injured or approached a person or domestic animal in a vicious or terrorizing manner when not on the owner's real property, or while on the owner's property, without provocation other than for purposes of self-defense.

The proposed change would change the definition of, and increase the requirements for, restraint as well as require a license to keep a "Potentially Dangerous Dog". The proposed penalties would be \$1,000 per day for maintaining a "Dangerous Dog" and the animal is subject to confiscation and being humanely euthanized' \$500 per day for failure to obtain a license for a "Potentially Dangerous Dog", and after 45 days, the animal would be subject to euthanasia; \$100 for failure to use a basket muzzle on a "Potentially Dangerous Dog"; \$500 for allowing a "Potentially Dangerous Dog" to run at large; and \$500 if a dangerous dog attacks or wounds a human or animal.

They are also recommending an appeal process, if a dog is declared a "dangerous" or "potentially dangerous" dog. Any person aggrieved by a decision of the Animal Control Supervisor may appeal to the Chief of Police within three days of the decision. The Chief will form an Appeals Board of at least three neutral persons to hear the appeal. If the animal needs to be boarded during the

appeal, the owner is responsible for paying the boarding costs. The Police Chief will make the final ruling based on the recommendation of the board.

Officer Cherry explained that all of these recommended updates are consistent with neighboring municipalities. The Mayor stated that he feels these changes are necessary to protect our residents.

Councilman Wolff asked about the licensing process for potentially dangerous dogs. Officer Cherry explained that the license would be approved based on a check list, such as needing a basket muzzle, being microchipped so we can find the owner should the dog get loose, etc. Not every dog would require this type of license, it's only after a dog has been determined to be potentially dangerous.

Councilman Wolff stated that he feels there are nuances to these cases, and he's glad that the Animal Control Supervisor has levels of discretion, and the appeals process is a good next step. A case in Garner went all the way to the Superior Court, so would this eliminate the possibility of that happening, should someone choose to go that route? Attorney Schifano explained we're creating an administrative remedy, and the law states you have to exhaust your administrative remedies before you go to court.

Councilman McGrath asked Officer Cherry if all of the calls his office responded to were from within the Town limits, or were they also from the ETJ. He asked if this would bring us in line with the County's ordinance, and if they have many of these types of calls. Officer Cherry said he consulted with several other municipalities, and he believes that Holly Springs is very much in line with other communities. We're in line with Garner, in having only declared 1 to 2 Dangerous a year. It's very rare, because it's a very serious matter. We don't want anyone's animals to be euthanized. Raleigh is 4 to 5 a year, and he believes Cary had 6. He picked the best part of the various Ordinances to come up with these recommended changes.

Councilman Wolff said that anecdotally, the number of potential cases is much higher, when you talk to people and realize what's going on and what's not being reported. This is a public service that is highly recommended and could possibly save someone's life down the road. Not necessarily that someone's animal is going to be euthanized, but it could save someone's life. When he hears from his clients the number of cases that go unreported, he thinks that rather than 5 or 6 cases, it's probably 10 times that number.

Councilwoman Kelly asked what would happen for a dog that got nervous at the Dog Park. Would the dog then be declared a potentially dangerous dog? Officer Cherry explained that those circumstances don't qualify. They aren't going to declare a miniscule event that happens at the Dog Park a result of a "Dangerous Dog". She also asked how the public is going to be educated on this new policy. Officer Cherry said they are active at the Dog Park and at the rabies clinics, talking to the community. He believes they will be successful in educating the public.

Action: Motion to adopt Ordinance 21-36 to Amend Section 12-61 of the Town Code governing dangerous animals.

Motion by: Berry

Second by: Kelly

Vote: unanimous

18. Northeast Gateway Master Plan Advisory Committee

Cheryl Caines, Development Services, gave some background on the Northeast Gateway Master Plan. The Master Plan Advisory Committee (MPAC) will provide a public face to the planning process, and will serve as a community sounding board, meeting at key points along the

process to discuss issues and overall planning direction and provide feedback for consideration by the various adopting bodies. It's anticipated that the committee will meet 5 times between October, 2021 and July, 2022. The Planning Board appointed Ernie Carpico and Courtney Patterson to serve as the Planning Board representatives, and Town Council members appointed the following at-large members: Furman Beckwith (Council member Kelly); Todd Ruge (Council member Wolff); Christian Schulze-Blanck (Council member McGrath); W. Jordan Gussenhoven (MPT Berry); Josh Dunbar (Council member Villadsen); and Jamal Brown (Mayor Sears). The Mayor opened nominations for a Council member representative on the Committee.

Action: Motion to appoint Dan Berry to the ad hoc Northeast Gateway Master Plan Advisory Committee.

Motion by: Wolff

Second by: McGrath

Vote: unanimous

OTHER BUSINESS

Mayor Sears stated that the new Rex Hospital is scheduled to open on November 1st. He also said that WRAL reported that if you're not vaccinated, you're four times more likely to get Covid. Also, if you are unvaccinated and you get Covid, you're fourteen times more likely to die from it.

Mayor Pro Tem Dan Berry spoke about vehicular and pedestrian safety. In response to the Public Comment that was received at a previous meeting regarding a sidewalk cut through that was made at the Honeycutt Farms neighborhood on Luftee Lane, he went out there and walked the intersection and the cut through at the berm. He believes the connection has some merit, because there is a sidewalk that goes up and down Honeycutt so you can come out from that connection at a different point in the neighborhood and make a right to get to a crosswalk or make a left to get to the crosswalk at Buckhorn Elementary School. Based on the comment received, it appears that people just run to the median, wait for cars to pass by and then cross the road instead of using the crosswalks. He was also at the crosswalk at the Carl Dean Greenway at Teal Lake Road, staff has smaller, temporary signs that say something like "Road Crossing Ahead". He asked if the Town could install some temporary crosswalk signs like that at the Honeycutt Farms location to advise folks that there's a road crossing and to utilize the crosswalks, rather than beach themselves at the median. He also spoke about the construction at the intersection at Holly Meadow Drive and Avent Ferry causing traffic backups, and residents unable to get in and out of their neighborhood. Further down at the Holly Meadow intersection a daycare is being built across the street. Now that school is back in session, with all of the construction, and once the daycare is open, we'll have a lot of parents and pedestrians getting in and out of there, dropping of kids off and having a hard time getting out. Back when the daycare was administratively approved, the Town had a fee-in-lieu arrangement with them for their proportionate share for a traffic light at that intersection. There is an NCDOT suggestion for a light at that location, although we haven't received a warrant for that yet. The daycare paid \$110,000 fee-in-lieu, or approximately 30% of the what the ultimate cost would be for the light. The Holly Glenn neighborhood itself generates at least 50% of the proportionate impact. The area is built out, there's no developer to ask for a fee-in-lieu, they pay taxes on those properties. I spoke with the Town Administration about funding partnerships for the traffic light. If you recall, we had a rezoning item in front of us a few back, the Norris Crossing that got tabled by the Council. That developer would have been paying a fee-in-lieu for their proportionate share as well, but then it got tabled. I've heard there was some follow up meetings with the HOA at Holly Glenn about that, but we haven't seen them come back yet. I feel that there is a lot of impact in that area and the intersection is becoming less and less safe. In talking with Administration, in last year's budget there's \$100,000 of PayGo Funds that were set aside for a potential light partnership

that were unused and remain available, and \$50,000 of PayGo funds in this year's budget for traffic light partnerships. Together, with the fee-in-lieu, that's around \$260,000. With the suggested budget for this project of \$300,000, it leaves a gap of \$40,000. Also, in last year's budget, we passed an increase in the vehicle fee for Holly Springs residents who registered a vehicle in town. All of last year, we appropriated zero dollars out of that account, so there's at least \$500,000 or \$600,000 in that fund that hasn't been touched and has been saved for future road improvements. I would suggest looking at that pool of funding for the other \$40,000 to come up with that project budget of \$300,000 for this intersection traffic light. The reason I would bring this up is I would be happy to have discussion, but I'm prepared to make a that a motion tonight. I think it's a good to put funding behind that and let the community know that we're serious about improving safety and that we're not going to rely on development to come in and make these improvements for us. We're about 12 months away from getting a warrant from NCDOT, but at least if we have the project funded, if we can get a design and be ready to go as soon as we get the warrant.

Randy Harrington, Town Manager, said that this is one of the most challenging intersections in our community, and he thinks the Mayor Pro Tem articulated the warrants component. It's a state road, and therefore subject to warrants, which are data and metrics thresholds based on vehicle counts. It's quite likely that if we get a development, if you were to approve one in that corridor of Town, would likely then trigger the warrants in terms of getting State approval. He acknowledged that it is one of the toughest intersections in our community, there's a big need there and it's an intersection that we need to do. It's just a question of timing, and maybe the Council might want to look at that. If this is something that the Council directs us to move forward in some capacity, he suggests coming back with some refinement on the numbers. He's received some updated information that inflation has impacted construction costs substantially, and believes this project will be impacted as well. But if it's the Council's will to proceed with the design portion, that's something staff can certainly bring back.

Councilman McGrath asked since it's a State road, does the development south of Holly Springs in Harnett County increase the warrant? There's a significant influx of traffic and a significant amount of development that's going on, and it's increasing the amount of traffic that's increasing our road traffic every day. It seems like that warrants going to happen pretty quickly. He supports moving forward, trying to solve one of the potential hot spots in that area.

Councilwoman Kelly stated she agrees it's an area that needs to be looked at, but she would like to speak more with staff at a Workshop. There's already a lot on staff's plates. If this is something we are going to commit to, what are the costs? If this isn't at the top of the staff's list, it's certainly near the top. But it's something that we need to talk to staff about.

Mr. Harrington said we plan to have a larger conversation about these things at the upcoming Council Retreat. Granted that's a little bit further out, but we'll be talking about a variety of transportation issues. But if it's the desire of the Council to talk about this sooner or at that time, we can do this. Mayor Pro Tem Barry asked if it he wanted to make a motion, what would Mr. Harrington's recommendation action be. Mr. Harrington said he believes \$150,000 would get the planning and design work going. His suspicion is the construction portion is closer in the \$400,000 range, so all in, this would be a \$500,000-600,000 project for a metal mast arm signal. You do have the funds right now, so if you want to at least get going on the design piece, or if Council wants to wait and have a fuller conversation, we can certainly bring something back in a different form.

Action: Motion to establish a project budget and appropriate \$150,000 from the PayGo account to start the project design for a traffic light at Holly Meadow Drive at Avent Ferry.

Motion by: Berry
Second by: McGrath
Vote: unanimous

Councilwoman Kelly said that the Wake County School Board came out with the first draft of their school assignments today. Their website says that there are a couple of elementary schools in our district that are capped, Holy Grove and Oak View. Because of that, there is a plan for some families that go to Oak View will go to Oak Grove, but that would not impact any families that are currently going to Oak View, from her understanding. There might also be some movement from some students from Holly Springs High School to Fuquay-Varina High School. So, the recommendation is for residents to go ahead and look up their address and see how they are impacted and look at the draft. They are opening up comments right now. She said there are a lot of other areas that have a lot more movement than Holly Springs, so she knows they are trying hard not to impact their families.

She also congratulated the Holly Springs PD on a successful race last weekend. She volunteered, handing out T-Shirts and playing music, and it's great to see the environment they have in the community. Also, she attended the Holly Springs United Church of Christ's 150th anniversary celebration. They were established in 1871 and are a such a vibrant part of our community. They are also planning a mortgage burning celebration in November.

Councilman McGrath apologized for not being able to attend the last Business meeting, and asked about the status of the discussion on the Mayoral declaration of a state of emergency, and if that is coming back to Council at some point. Mr. Harrington explained that it would be discussed at the October 19th meeting.

Councilman McGrath asked if the Town is still working out remote work schedules with staff. We've talked about virtual, digital engagements, virtual public workshops for the CTP, and he believes the world we're transitioning to is obviously a migration. He believes we're all working in that mixed environment right now, so he's curious to see where we're going as a Town Policy to make sure we can have participation across the board. Mr. Harrington said he's happy to report that over the past three months, the Town has had a pilot Teleworking program that has gone very smoothly. He has authorized removing the "pilot" component and make it an existing, ongoing policy. He then explained how the program works.

Councilman McGrath gave an update on the eNose Sensors at the Landfill, and asked Mr. Harrington if there has been progress in determining sites within Holly Springs to place the sensors. Mr. Harrington explained that John Mullis, our Interim Public Works Director, is working with Wake County and has been reaching out to staff over the last several weeks. He doesn't have an exact update today. They may have already identified the sites and he just hasn't been informed yet, but he should be able to give an update in the next week or so.

MANAGER'S REPORT

Mr. Harrington said there are a lot of activities going on with Parks and Recreation coming up. There's a concert at Ting Stadium, Violet Bell and the Barefoot Movement on Friday evening. On October 23rd we'll be having the Haunted Trail at Sugg Farm, on October 27th at Sugg Farm will be the Spooktacular, and on October 30th Holly Fest will be at Sugg Farm.

Secondly, he is pleased to announce that the FUJIFILM Diosynth Biotechnologies groundbreaking will be held on October 14th. He will follow up with the Council to coordinate that event.

Finally, he asked the Council if they would like to hold a special meeting to update the Council on the UDO rewrite process. It was decided to include that discussion in the October 12th Workshop.

CLOSED SESSION: The Council entered into closed session, pursuant to N.C.G.S. 143-318.11(a)(3) to update the Council on a litigation matter, Meritage Homes vs the Town of Holly Springs and N.C.G.S. 143-318.11(4) to discuss an economic development matter.

Motion by: Berry
Second by: McGrath
Vote: Unanimous

Motion to seal the closed session minutes was made by Councilman Wolff, seconded by Councilwoman Kelly and passed with a unanimous vote.

Motion to leave closed session was made by Councilman Wolff, seconded by Councilman McGrath and passed with a unanimous vote.

Adjournment: Councilman McGrath made a motion to adjourn at 9:40 pm. It was seconded by Councilwoman Kelly and passed with a unanimous vote.

Respectfully Submitted on Tuesday, October 19, 2021.



Kathryn L. White, Deputy Clerk

Addenda pages as referenced in these minutes follow and are a part of the official record.