

**1. Requested Motion:**

**Meeting Date: August 2, 2021**

Authorize the Town Manager to execute, allocate and appropriate funds for Upland Services for the Town's Mooring Field with Estero Bay Hotel Company dba Matanzas Inn in response to RFP-20-24-PW, Municipal Anchorage (Upland Services).

**Why the action is necessary:**

Provides upland services for the Town's mooring field through a modified lease agreement with Matanzas Inn.

**What the action accomplishes:**

Provides for continuity of services while the Town explores options for the future.

**2. Agenda:**

ADMINISTRATIVE AGENDA

**3. Requirement/Purpose:**

Other

**4. Submitter of Information:**

Chelsea O'Riley, Public Works  
Director

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**5. Background:**

The Town of Fort Myers Beach owns and maintains the Matanzas Harbor Mooring Field which contains 70 moorings. A mooring field must provide upland services which includes restrooms, showers, laundry facilities and a reception area where those mooring in the field can check in, sign a lease and submit payment.

The RFP was issued on June 26, 2020 with proposals due on July 28, 2020. The Town received 1 proposal from Estero Bay Hotel Company. A Selection Advisory Committee comprised of the Public Works Director, Harbormaster and an AAC committee designee met to review and discuss the proposal. The Committee recommended a presentation by Estero Bay Hotel Company which commenced on August 3, 2020 via ZOOM. The Committee reconvened on August 5th and made a recommendation to, *"take the proposal to Council for acceptance or rejection and have further discussion."*

The proposal went to the August 17th Town Council meeting in which the item was tabled with the following motion, *"Vice Mayor Hosafros moved to postpone consideration of what they were doing for the Mooring Field upland services and ask staff to investigate other options; second by Mayor Murphy."*

The Town has contracted with Coastal Engineering Consultants to further investigate other options; however, to date, a viable alternative has not been identified for Council's consideration. The current contract with Estero Bay Hotel Company expires on December 1st 2021.

**Attachments:**

1. matanzasmooring2021summary
2. Copy of uplandservicesmay2021matanzas (1june21

**Financial Impact:**

\$4,033.33 per month which includes 2 bathroom/shower combo units, laundry and lounge area, office space in Harbor House and a restroom, water at dinghy dock, electric and dockage for the

Town's pump-out boat.

6. **Alternative Action**

Do not approve and rebid RFP.

7. **Management Recommendations:**

Approve the Professional Services Agreement.

8. **Recommended Approval:**

Randy Paniagua, Administrative Officer  
Chelsea O'Riley, Public Works Director  
John R Herin Jr, Town Attorney  
Amy Baker, Town Clerk  
Roger Hernstadt, Town Manager

Created/Initiated - 7/27/2021  
Approved - 7/27/2021  
Approved - 7/28/2021  
Approved - 7/28/2021  
Final Approval - 7/28/2021