

# Council Letter

## City of Danville, Virginia



CL - 852

NEW BUSINESS C.

### City Council REGULAR MEETING

**Meeting Date:** October 5, 2023

**Subject:** Consideration of Special Use Permit Application at 503 Holbrook Avenue (Parcel 21964) to Allow Short-Term Rental as Principal Use.

**From:** Renee Burton, Division Director of Planning

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### COUNCIL ACTION

1. Public Hearing
2. An Ordinance Granting Special Use Permit Application PZ23-00254, filed by MADS Holbrook LLC, Requesting a Special Use Permit to Operate a Short-Term Rental at Parcel ID 21964 (503 Holbrook Avenue) in Accordance with Article 3.E., Section C, Item 29.

### SUMMARY

503 Holbrook Avenue is zoned OT-R, Old Town Residential and located within the Old West End Historic District. The applicant, MADS Holbrook, LLC, has requested a Special Use Permit to operate a Short Term Rental as a principal use in accordance with Article 3.E. Section C Item 29.

The subject property was built in 1900 and is a single family dwelling. There is on-street parking and the property has a private driveway.

503 Holbrook Avenue was declared in compliance to receive a Certificate of Occupancy for a Short Term Rental by the Building Inspections Division in June. The applicant has identified a property manager who lives within 50 miles of the property.

During the August 24, 2023 meeting of the Commission of Architectural Review, the Commission voted 3-0-1 to recommend approval of the Special Use Permit for the operation of a Short Term Rental at 503 Holbrook Avenue. Fifty-one (51) notices were sent to surrounding property owners within three hundred (300) feet of the subject property. Twelve (12) responses were received, eight (8) were unopposed and four (4) were opposed. The Commission of Architectural Review has reviewed the application, and recommends approval.

On September 11, 2023, the City Planning Commission voted 6 - 0 to recommend approval of Special Use Permit request PZ23-00254 to operate a Short Term Rental as a principal use in accordance with Article 3.E. Section C Item 29.

### RECOMMENDATION

It is recommended that City Council adopt an Ordinance granting a Special Use Permit to operate a Short Term Rental as a principal use at 503 Holbrook Avenue (Parcel ID #50384) in accordance with Article 3.E. Section C Item 29.

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## Attachments

1. Ordinance
  2. Special Use Permit Application - 503 Holbrook Avenue
  3. Signature Page
  4. 503 Holbrook\_AERIALS
  5. 503 Holbrook Ave\_OWNERS
  6. 503 Holbrook Ave\_LANDUSE
  7. Commission on Architectural Review Recommendation
  8. VDHR Data
  9. Neighbor Response
  10. Planning Commission Recommendation
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