

## Executive Summary

### AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

#### 1. Introduction

The City of Danville is a participating jurisdiction under the U.S. Department of Housing and Urban Development's (HUD) grants. The grants are the Community Development Block Grant (CDBG), the HOME Investment Partnerships (HOME) grant, and the HOME-American Rescue Plan Program. The City of Danville receives annual CDBG and HOME funds from HUD to provide safe, affordable, and decent housing, as well as a suitable living environment and expanded economic opportunities. Use of these funds must address one of the following national objectives:

- Benefit low and moderate income persons
- Address slums or blight
- Meet an urgent community need

The CDBG entitlement for fiscal year 2023 is \$853,442 which includes \$25,000 of anticipated program income. HOME entitlement is \$335,524, which includes anticipated program income of \$35,000. Under the HOME program, the City is required to set aside at least 15% of HOME funds for a Community Housing Development Organization (CHDO). The CHDOs for fiscal year 2023 are Southside Outreach Group and Habitat for Humanity.

ARP provides funds for homelessness and supportive services assistance. The City of Danville was awarded \$990,667 to use these funds over several years. The City has been using a portion of this funding--\$340,000--as Tenant-Based Rental Assistance (TBRA) to keep Danville residents with low- and very low-incomes faced with eviction in their homes. During last fiscal year, we prevented the eviction of 12 low-income families with a total of \$36,592 to pay rental arrears for families in grave financial need. ARP funds were also used to help the House of Hope shelter with \$600,000 double its capacity so more individuals and families who become homeless can have a safe and welcoming place to stay while they get help to find permanent housing.

#### 2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

This year's Annual Plan will address national objectives. We will focus on stabilizing homeless individuals and families, the creation of affordable housing, eliminating barriers to affordable housing, addressing lead-based paint hazards and blight, and addressing non-housing concerns and needs like education, creating and improving parks/outdoor public spaces, reading and math literacy, and healthy human development across our community, especially for our low income and moderate income residents, from the very young to adults.

We will administer our federal grants while improving the condition of low-income homeowners, increase home ownership through our downpayment assistance program, acquire lots on which to build new homes, and support community service programs including early childhood education and youth development, increase job skills among our community members, continue to aid and support our homeless community residents in crisis while creating new housing options, and other services that benefit low and moderate income residents through the subrecipient organizations we support with CDBG funds. We will increase new home availability through our CHDOs and construction using CDBG or HOME funds. We will continue to prevent evictions where possible by disbursing more TBRA assistance from the original \$340,000 allocated for this purpose. The City also aided House of Hope with an additional \$43,226 from the ARP funds to pay a portion of the Executive Director's salary in FY2022.

### **3. Evaluation of past performance**

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Danville has a history of successful programs using the Community Development Block Grant and the HOME Investment Partnership program. The City has funded housing rehabilitation programs that have improved the housing stock for low-mod income and elderly homeowners unable to maintain their homes. The City has worked with various homeless service providers to help the homeless find jobs, housing, health services and educational opportunities. Past performance can be found in the yearly CAPER reports (Consolidate Annual Performance and Evaluation Reports).

### **4. Summary of Citizen Participation Process and consultation process**

Summary from citizen participation section of plan.

This is a summary from the citizen participation section of plan.

The City will advertise the Annual Plan for 30 days while advertising the HOME-ARP plan. We will have two public hearings in City Hall, and put copies of the plan in the public library, Averett University library, City Hall, multiple police precincts, and the Danville Redevelopment and Housing Authority. The plan will also be advertised on the City's website.

### **5. Summary of public comments**

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

The public comment period is just starting and will run for 30 days. At the end of the period any comments will be integrated into this plan.

**6. Summary of comments or views not accepted and the reasons for not accepting them**

N/A

**7. Summary**

As above. The City of Danville always welcomes any comments and questions regarding our Annual Action Plan and will share them at the end of the public comment period.

## PR-05 Lead & Responsible Agencies – 91.200(b)

### 1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	Danville	Community Development
HOME Administrator	Danville	Community Development

Table 1 – Responsible Agencies

### Narrative (optional)

The City of Danville's Department of Community Development is the lead agency that assumes responsibility for the Annual Action Plan as well as the CAPER and Consolidated Plan. Although the City of Danville is the responsible entity, we consult and partner with local agencies and our Continuum of Care to help determine the needs of the City and who would most benefit from various programs.

### Consolidated Plan Public Contact Information

Kenneth Gillie, Director of Community Development, 427 Patton Street, Danville, VA 24541.

E-mail: [gillikc@danvilleva.gov](mailto:gillikc@danvilleva.gov)

## **AP-10 Consultation – 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

The City of Danville works with many agencies, organizations and service providers to determine the needs of the community and how our funds may be used to meet those needs.

#### **Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))**

The City of Danville works with the Danville Redevelopment and Housing Authority, Danville/Pittsylvania Habitat for Humanity, our local shelter, the Danville Department of Social Services, West Piedmont Planning District and our local CoC on housing development, to determine the extent of our housing shortage and what needs can be addressed and met using our federal funding. We coordinate with Pittsylvania County Community Action, Danville Pittsylvania Community Services, and Danville Department of Social Services to help determine which health, mental health and service agencies provide the most benefit to our population and thus would most benefit from funding. The City of Danville maintains and builds relationships with mental health providers, homeless shelter providers, housing education advocates and youth development providers.

#### **Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The City of Danville requests the input of the CoC through email, virtual meetings and telephone calls while sharing our funding plans and requesting their feedback, ideas and plans. By partnering together, we can establish which organizations are best suited to provide services to meet urgent community needs and support those organizations.

#### **Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

Staff from the City of Danville participate in the development and activities of the COC.

### **2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities**

Agency/Group/Organization	Agency/Group/Organization Type	What section of the Plan was addressed by Consultation?	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?
DRHA	Housing, PHA, Housing Services, Housing Education	Housing needs assessment and public housing needs	Emails and meetings will be used to receive input on this annual action plan, as we did last year.

Table 2 – Agencies, groups, organizations who participated

**Identify any Agency Types not consulted and provide rationale for not consulting these**

N/A

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care		The lead of the organization was STEP, Inc. until June of 2023. The City was advised in June that this will be changing for the upcoming year. A lead organization has not been chosen yet.

Table 3 – Other local / regional / federal planning efforts

**Narrative (optional)**

**AP-12 Participation – 91.105, 91.200(c)**

**1. Summary of citizen participation process/Efforts made to broaden citizen participation  
Summarize citizen participation process and how it impacted goal-setting**

The citizen participation process is underway now. It includes two planned in-person public outreach events at the Danville Public Library, a City Council meeting, an ad on the City website, on River TV, and a newspaper ad to be run on in The Register Bee on July 13th.

We will have the results of public outreach efforts on or about August 1, 2023.

**Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Newspaper Ad	Non-targeted/broad community				
2	Public Meeting	Non-targeted/broad community				
3	Public Meeting	Non-English Speaking - Specify other language: Spanish				

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
4	Internet Outreach	Non-targeted/broad community Residents of Public and Assisted Housing				

**Table 4 – Citizen Participation Outreach**



## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

#### Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	853,442	25,000	0	878,442	0	Fiscal year 2023 amount as of May 3, 2023

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	335,524	35,000	0	370,524	0	Fiscal year 2023 amount as of May 3, 2023

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

These funds do not require matching funds.

**If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

To be determined.

**Discussion**

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator

Table 6 – Goals Summary

#### Goal Descriptions

Goal Name	Goal Description
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# Projects

## AP-35 Projects – 91.220(d)

### Introduction

The Projects the City of Danville proposes to support in FY2023-24 are:

### Project Information

1	CDBG Administration - H & D
2	Fair Housing
3	CDBG Housing Rehab Program Activities
4	Education-Church and Community Tutorial
5	Education- CIC Head Start
6	Public Parks and Recreation - Westmoreland Park
7	CHDO Support - Habitat for Humanity
8	CHDO - Southside
9	Youth Development-Boys and Girls Club
10	Neighbors Helping Neighbors - Utilities
11	Danville Speech and Hearing
12	Virginia Legal Aid
13	Recreation/Big Brothers Big Sisters
14	Rehab Program Delivery Costs
15	Home Administration
16	HOME Housing Rehab Program
17	Temporary Shelter/Transitional Housing
18	CDBG Education Programs

### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City's priority continues to be preservation and creation of housing for our low and very low-income residents. A lack of housing and inability to keep up with housing costs are a threat to the physical and emotional well-being of Danville's youth, children, and adults. The PFM study and other studies continually identify our lack of housing as a barrier to economic development in Danville.



## **AP-50 Geographic Distribution – 91.220(f)**

**Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) to where assistance will be directed**

Our federal funds will be used city-wide without a concentration nor target area.

### **Geographic Distribution**

<b>Target Area</b>	<b>Percentage of Funds</b>
Citywide	100
CDBG Area Benefit	

**Table 7 - Geographic Distribution**

### **Rationale for the priorities for allocating investments geographically**

Except for the use of admin funds, the funds will be used city-wide.

### **Discussion**

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

One Year Goals for the Number of Households to be Supported	
Homeless	320
Non-Homeless	400
Special-Needs	40
Total	760

Table 8 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	24
The Production of New Units	1
Rehab of Existing Units	12
Acquisition of Existing Units	1
Total	38

Table 9 - One Year Goals for Affordable Housing by Support Type

#### Discussion

A shortage of contractors in Danville continues to be a barrier to the City increasing the number of new and rehabbed housing units the City can create. Planning is underway in FY2023-24 to organize a collaboration with a regional school to increase the number of skilled trades workers in our area.



## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

**Actions planned during the next year to address the needs to public housing**

**Actions to encourage public housing residents to become more involved in management and participate in homeownership**

**If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

### **Discussion**

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

**Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including**

**Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

**Addressing the emergency shelter and transitional housing needs of homeless persons**

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

### **Discussion**

## **AP-75 Barriers to affordable housing – 91.220(j)**

### **Introduction:**

No public policies have been identified as yet that have a negative effect on affordable housing development.

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

N/A

### **Discussion:**

The City has worked to reduce/remove policies that may hinder the availability or development of affordable housing.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

**Actions planned to address obstacles to meeting underserved needs**

**Actions planned to foster and maintain affordable housing**

**Actions planned to reduce lead-based paint hazards**

**Actions planned to reduce the number of poverty-level families**

**Actions planned to develop institutional structure**

**Actions planned to enhance coordination between public and private housing and social service agencies**

### **Discussion:**

## **Program Specific Requirements**

### **AP-90 Program Specific Requirements – 91.220(I)(1,2,4)**

#### **Introduction:**

#### **Community Development Block Grant Program (CDBG)**

##### **Reference 24 CFR 91.220(I)(1)**

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed
  2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan
  3. The amount of surplus funds from urban renewal settlements
  4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.
  5. The amount of income from float-funded activities
- Total Program Income

#### **Other CDBG Requirements**

1. The amount of urgent need activities

#### **HOME Investment Partnership Program (HOME)**

##### **Reference 24 CFR 91.220(I)(2)**

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:
2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:
3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:
4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:
5. If applicable to a planned HOME TBRA activity, a description of the preference for persons with

special needs or disabilities. (See 24 CFR 92.209(c)(2)(i) and CFR 91.220(l)(2)(vii)).

6. If applicable to a planned HOME TBRA activity, a description of how the preference for a specific category of individuals with disabilities (e.g. persons with HIV/AIDS or chronic mental illness) will narrow the gap in benefits and the preference is needed to narrow the gap in benefits and services received by such persons. (See 24 CFR 92.209(c)(2)(ii) and 91.220(l)(2)(vii)).
7. If applicable, a description of any preference or limitation for rental housing projects. (See 24 CFR 92.253(d)(3) and CFR 91.220(l)(2)(vii)). Note: Preferences cannot be administered in a manner that limits the opportunities of persons on any basis prohibited by the laws listed under 24 CFR 5.105(a).

