



Property Management

Scott Barfield, Director

District 3- **REVISED**

Item No. 51.

Cobb County...Expect the Best!

TO: Dr. Jackie R. McMorris, County Manager

FROM: Scott Barfield, Director
Janine Eveler, Elections Director
William Tanks, Agency Director
Sharon Stanley, Agency Director

DATE: September 14, 2021

PURPOSE

To approve ~~an appropriation of funds, from American Rescue Plan Act funding and Fund Balance~~ Appropriation funding, to complete the renovation of 995 Roswell Street for use by the Elections and Registration Department.

BACKGROUND

On July 28, 2020, the Board of Commissioners ratified the purchase of 995 Roswell Street, Marietta, for the relocation of the Elections and Registration Department and consolidation of office and warehouse spaces into one central location prior to preparation for the November 2022 election cycle.

On December 15, 2020, the Board approved funding, in the amount of \$1,200,000.00, to begin demolition, design, and initial renovation of 995 Roswell Street, and in the amount of \$450,000.00, to address technology needs. At the time, only a high-level layout of the building had been considered and detailed cost estimates had not yet been completed. This project was established in the Public Facility Project Fund (380), Property Management Dept. (110), Unit 4722.

Over the past several months Elections, Information Services, and Property Management Departments have met to establish final space, data and security specifications, while taking into consideration the heightened health safety requirements produced by the pandemic. Additionally, the Property Management Cabinet Shop located across the street at 30 Key Drive will be vacated upon renovation of their new facility located at 1970 McCollum Parkway, Kennesaw, and will be retrofitted as additional Elections storage. After synthesis of these needs, the additional funding requirement to finish the renovation, including contingency, has been established at \$3,882,717.50.

The American Rescue Plan Act (ARPA) enacted by the Federal government provides aid directly to counties to enable them to continue to respond to COVID-19 and its negative economic impacts. Cobb County was

awarded \$73,824,239.00 for use in conformity with the stated funding objectives of the Act. ~~Support Services consulted with the County Attorney's Office regarding potential available funding for this planned project.~~ After examination **of the Project**, it was determined that certain public facing areas **would be** were eligible for ARPA funding, in the amount of \$1,048,661.00, in order to allow for social distancing of voters and employees as well as additional adaptations to implement COVID-19 mitigation tactics. **The Board, in its discretion, may seek reimbursement through ARPA.**

The remaining shortfall of \$2,834,056.50 is requested as a fund balance appropriation.

IMPACT STATEMENT

N/A

FUNDING

Funding is available with the following budget transactions:

ARPA Fund			
Decrease Expenditure:	279-055-ARCT-8820	ARPA Contingency	\$1,048,661.00
Increase Expenditure:	279-235-AR12-6594	Transfers Out	\$1,048,661.00
General Fund			
Increase Revenue:	010-235-8750-4980	Fund Balance Appr	<u>\$3,882,717.50</u> \$2,834,056.50
Increase Expenditure:	010-235-8750-6594	Transfers Out	<u>\$3,882,717.50</u> \$2,834,056.50
Public Facility Projects Fund			
Increase Revenue:	380-110-4722-4960	Transfers In	\$3,882,717.50
Increase Expenditure:	380-110-4722-8110	Renovation of Bldgs	\$3,882,717.50

RECOMMENDATION

The Board of Commissioners approve **a** ~~an appropriation of American Rescue Plan Act funding, in the amount of \$1,048,661.00, and a~~ General Fund, fund balance appropriation, in the amount of **\$3,882,717.50** \$2,834,056.50, to complete renovation of 995 Roswell Street, Marietta, for use by the Elections and Registration Department; authorize the corresponding budget transactions; and further authorize the Chairwoman to execute the necessary documents.

ATTACHMENTS

None