



DEPARTMENTAL BRIEFINGS

NEIGHBORHOOD DEVELOPMENT SERVICES -- DIRECTOR JAMES FREAS

The Department of Neighborhood Development Services (NDS) works in three primary areas – planning, development review, and design. Planning encompasses short and long-range plans for the future development and improvement of the City as well as supporting implementation of those plans. Example projects include the development of the Comprehensive Plan, small area plans for City neighborhoods, subject area plans on topics like transportation or housing, and amendments to zoning and other city regulations. The development review function of the department includes a review of all proposed development or building plans for their consistency with City policy and regulations as well as ensuring that existing buildings and properties remain in compliance with City requirements over time.

Neighborhood Development Services' focus on design includes the preservation of historic buildings and neighborhoods, promoting placemaking and quality design in private and public projects, and supporting a safe, attractive, and functional transportation system for all users. The Department of Neighborhood Development Services work is inherently collaborative with our colleagues in other City departments and public agencies as well as with the communities we serve.



DEPARTMENTAL BRIEFINGS

PARKS & RECREATION - ACTING DIRECTOR RIAAN ANTHONY

The Charlottesville Parks and Recreation mission is to enhance the quality of life for all through the stewardship of public land and parks and to provide quality recreational experiences. The Department currently operates with 65 full-time employees with 2 Deputy Directors, in addition to part-time and seasonal employees, with a total proposed operating budget of \$13,493,374. The Department is responsible for the maintenance and management of city parks, recreation centers, school grounds, major thoroughfares, the Downtown Pedestrian Mall, and right-of-ways. P&R also oversees 27 Parks and 9 city school facilities equalling over 4,490 acres, nearly 6 miles of paved trails, and about 30 miles of nature trails available for residents and visitors to enjoy.

Its divisions include:

- Administration
- Athletics: Program offerings include basketball, softball, volleyball, athletics camps, and clinics for youth and adults.
- Aquatics: Funds operations and management of Smith Aquatic & Fitness Center, Onesty Family Aquatic Center, Washington Park Pool, four (4) spraygrounds, aquatic programming, and the City Swim Team.
- Adaptive Recreation: The Adaptive Recreation Program is for individuals, ages 8 and up, with physical and/or mental disabilities whose recreational needs cannot be met by regular programs.
- Recreation Centers: Funds the operation and management of our recreation centers (Carver, Key. Tonsler, and Washington Park) and Skate Park.
- Youth Programs: Offers a variety of programs for youth including after-school programs, arts and crafts, gymnastics, dance, martial arts, summer camps, and outdoor adventure activities that involve the whole family. Recreation also supports and funds centers located at Kindewood, Greenstone on 5th, South First Street, and Westhaven.
- Parks Maintenance: Provides for the management and maintenance of City parks, the Downtown Mall, cemeteries, City school grounds, major thoroughfares, neighborhood rights-of-way, and entryways to neighborhoods.



DEPARTMENTAL BRIEFINGS

PUBLIC WORKS - DEPUTY CITY MANAGER STEVEN HICKS

The Public Works Administration Office is responsible for the planning, organization, direction, and budgetary/financial control of the six divisions of Public Works. The goal of the office is to foster the safe, reliable, responsive, and cost-effective provision of services to both the citizens of Charlottesville and internal customers. In addition to administration, divisions include:

- Engineering has several roles that span a variety of areas within the organization. Some of the core functions of the Engineering Division include Project Management, Traffic Engineering, Inspections, Compliance, Plan Review, Bridge Maintenance oversight, and providing general technical support to other departments within the organization.
- Facilities Development is responsible for the efficient and cost-effective planning, design, and construction of projects related to City-owned public buildings and City School campuses. Facilities Development leads the City's efforts associated with all new capital construction and development, facility renovations, expansion of facilities, and major repairs.
- Environmental Sustainability (ESD), established in 2002, is responsible for environmental compliance and management strategies, public education and outreach, sustainability, and environmental stewardship opportunities. ESD is an internal City resource dedicated to promoting and supporting the City's pursuit of the sustainability-based and climate-conscious vision of being A Green City.
- Streets and Sidewalks is responsible for maintenance of the City's 159 lane miles of streets, sidewalks, leaf collection services, emergency weather response, and data collection that assures continued annual VDOT maintenance funding.
- Facilities Maintenance currently provides support to over 70 individual buildings and structures in a diverse portfolio consisting of government buildings, school campuses, and administration buildings, as well as facilities leased through the City. Facilities Maintenance Custodial Section manages a hybrid system of city employees and contracted services to provide safe and effective cleanings of our Government facilities.
- Refuse Collection Services manages and oversees the municipal solid waste and recycling programs for the City, including private contracts for curbside services, large item collection, and street sweeping.
- Traffic Operations maintains signs, signals, publicly owned street lighting systems, and parking meters. It also is responsible operationally for the Intelligent Transportation System, which ensures safe and efficient traffic conveyance across our city street and pedestrian network.



DEPARTMENTAL BRIEFINGS

UTILITIES - DIRECTOR LAUREN HILDEBRAND

Charlottesville Department of Utilities provides the Charlottesville community with drinking water that exceeds safety standards, efficient wastewater services, stormwater system management, and safe and reliable natural gas, which are all delivered at a reasonable cost in an environmentally responsible manner. Working in conjunction with the Utility Billing Office, these services are supported by a dedicated staff who are committed to excellence in service to the community.

- The Water utility is responsible for the installation, maintenance, and repair of the City's water distribution mains, water main valves, and fire hydrants, as well as the connection and disconnection of all water meters. Additionally, the division maintains water service lines from the water main to the water meter and serves 14,800 customers.
- The Wastewater utility manages the sanitary sewer collection system within the City's boundaries. Serving 14,700 customers, Wastewater operates and maintains the collection system through general maintenance and emergencies 24/7.
- The Stormwater utility manages the stormwater conveyance system within the City's municipal boundary. With 15,000 billable customers, the utility performs routine maintenance and repairs to the system's junction boxes, drainage inlets, and catch basins. The stormwater conveyance system ultimately discharges to local streams, rivers, drainage ways, floodplains, and low-lying areas.
- The Natural Gas utility is owned and operated by the City of Charlottesville. With approximately 21,300 customers, it has provided residents of Charlottesville and urban areas of Albemarle County with safe, efficient, reliable, and economical service for over 150 years.