

ACTION BRIEF

BOARD OF DIRECTORS



Agenda Number 6.d

CONTACT: Dan Thiessen
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MEETING DATE: Thursday, September 7, 2023

AGENDA ITEM: Contract for CISCO Licenses and Maintenance (*Project Reliability*[^]) - Thiessen

RECOMMENDATION: Staff recommends that the Board of Directors approve the award of a purchasing contract to World Wide Technologies Inc. for the CISCO Smartnet licenses/maintenance agreement in the amount of \$427,658.68 plus \$85,531.74 (20%) for contingencies, totaling \$513,190.42, and authorize the General Manager, or her designee, to execute the agreement.

FISCAL IMPLICATIONS: No

Impact on Budget:

	2023	2024
Funds Used / Requested	\$85,531.74	\$427,658.68
Funds Included in Budget	\$85,531.74	\$427,658.68
(Over) / Under Budget	\$0	\$0

Additional spending authority requested: None

Impact on Reserves:

None

Impact on Rates:

No impact on established rates

LINKAGE TO STRATEGIC PLAN, POLICY, STATUTE OR GUIDING PRINCIPLE:

2022 CAWCD Board Strategic Plan

Project Reliability: *Providing reliable and cost-effective operations, maintenance, and replacement of CAP's infrastructure and technology assets*

Finance: *Maintaining long-term financial strength to achieve CAP's goals and being prepared to address opportunities or challenges*

PROCUREMENT PROCESS: WWT is under the state of Arizona cooperative purchasing agreement. CAP is a cooperative member agency authorized to use the state's cooperative purchasing agreement for this product.

PREVIOUS BOARD ACTION/ACTIVITY:

November 4, 2021 Board approved 2022-2023 Biennial Budget

ISSUE SUMMARY/DESCRIPTION:

The CISCO Smartnet licensing/maintenance contract is renewed annually to support hundreds of network devices used at CAP to move data across all facilities and access the Internet. The network devices are critical infrastructure and require licensing/maintenance contracts. The Smartnet services include software updates, hardware replacement and access to technical support 24x7x365 days a year for several different systems, including network, servers, email filtering, web filtering and cyber security.

The contingency is requested for year-end reconciliation of hardware, licensing and user changes that occur during the year.

SUGGESTED MOTION:

I move that the Board of Directors approve the award of a purchasing contract to World Wide Technologies Inc. for the CISCO Smartnet licenses/maintenance agreement and authorize the General Manager, or her designee, to execute the agreement for \$427,658.68 plus \$85,531.74 (20%) for contingencies, totaling \$513,190.42.

ATTACHMENTS:

None