

# ACTION BRIEF

## BOARD OF DIRECTORS



### Agenda Number 2.c

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**MEETING DATE:** Thursday, May 5, 2022

**AGENDA ITEM:** Contract for Security Services at CAP Headquarters and Remote Locations (*Project Reliability^*) - Hall

**RECOMMENDATION:** Staff recommends that the Board approve the award of a contract to Allied Universal Security Services, formerly Shetler Security Services, for security services at CAP Headquarters and remote locations along the canal beginning June 1, 2022, through December 31, 2023, and authorize the General Manager to execute an agreement up to \$1,058,000.

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**FISCAL IMPLICATIONS:** Yes

**Impact on Budget:**

The services and expenses will be managed within the 2022/2023 approved budget

Additional spending authority requested: None requested

**Impact on Reserves:**

No impact on reserves

**Impact on Rates:**

No impact on water rates

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**LINKAGE TO STRATEGIC PLAN, POLICY, STATUTE OR GUIDING PRINCIPLE:**

2022 CAWCD Board Strategic Plan

Project Reliability: *Providing reliable and cost-effective operations, maintenance, and replacement of CAP's infrastructure and technology assets*

CAWCD Purchasing Policy

**PREVIOUS BOARD ACTION/ACTIVITY:**

November, 2021 The board approved the 2022/2023 Biennial Budget

December, 2019 The Board approved a two-year security services contract to Shetler Security Services with one two-year renewal for a total of \$1,400,000.

November 2019 The board approved the 2020/2021 Biennial Budget

November, 2017 The Board approved a two-year security services contract to Shetler Security Services with two two-year renewals for a total of \$1,400,000.

**ISSUE SUMMARY/DESCRIPTION:**

The security services contract with Shetler Security Services began on January 1, 2018. In July 2019, Shetler Security Services was acquired by Allied Universal Security Services and CAWCD's contract was assigned to Allied Universal Security Services. In 2017, proposals were received from thirteen companies and the top four companies were interviewed. Shetler Security Services was awarded the contract based on firm rates for security services at CAP Headquarters and an hourly rate based on projected hours of security services at

remote sites. The contract included a provision for two two-year extensions and this is the final extension.

This contract does not guarantee a minimum or maximum number of hours for remote site security. The actual cost of security at remote sites will vary based on the number of planned and emergency maintenance projects. Allied Universal Security Services has performed its duties in a professional manner in accordance with the provisions of the contract. Therefore, staff recommends that the contract be renewed to Allied Universal Security Services.

**SUGGESTED MOTION:**

I move that the Board of Directors approve the award of a contract to Allied Universal Security Services for security services beginning June 1, 2022 through December 31, 2023, for up to \$1,058,000 and to authorize the General Manager to execute the agreement.

**ATTACHMENTS:**

None