

ACTION BRIEF

BOARD OF DIRECTORS



Agenda Number 7.f

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MEETING DATE: Thursday, June 1, 2023

AGENDA ITEM: Contract for Janitorial Services (*Project Reliability*^) - Hall

RECOMMENDATION: Staff recommends that the Board approve the award of a purchasing contract to ABM Industry Groups, LLC. for janitorial services at CAP Headquarters, Waddell Pumping Plant, Salt Gila Pumping Plant, Hassayampa Pumping Plant, and Pinal Field Office locations beginning July 1, 2023, through June 30, 2025; and authorize the General Manager, or her designee, to execute an agreement for \$799,896 plus \$79,989 (10%) for contingencies (totaling \$879,885), with the option for CAWCD to renew the contract for two additional two-year terms for a total of six years.

FISCAL IMPLICATIONS: No

Impact on Budget:

The services and expenses will be managed within the 2022/2023 approved budget and requested in the 2024/2025 projected budget.

Additional spending authority requested: None requested

Impact on Reserves:

None

Impact on Rates:

None

LINKAGE TO STRATEGIC PLAN, POLICY, STATUTE OR GUIDING PRINCIPLE:

2022 CAWCD Board Strategic Plan

Project Reliability: *Providing reliable and cost-effective operations, maintenance, and replacement of CAP's infrastructure and technology assets*

CAWCD Purchasing Policy

PREVIOUS BOARD ACTION/ACTIVITY:

November 4, 2021 Board approved the CAP 2022-2023 Biennial Budget

ISSUE SUMMARY/DESCRIPTION:

This contract is for janitorial services at Headquarters, Waddell Pumping Plant, Salt Gila Pumping Plant, Hassayampa Pumping Plant, and the Pinal Field Office. Janitorial services for the Tucson Field Office and Mark Wilmer Pumping Plant are performed under separate contracts due to their locations.

Janitorial services includes all the labor, equipment and supplies necessary to provide a clean, healthy and safe working environment for CAP employees and visitors. Services at Headquarters includes cleaning of all general office space, corridors, break areas and restrooms in Building 1, Building 2, Helicopter Hangar, and Waste Accumulation Area. The services at the Pumping Plants and Field Office includes cleaning of all general office space, visitor areas, break areas, and restrooms.

ABM Industry Groups, LLC. was selected pursuant to a Request for Proposal (RFP) competitive selection process. A RFP was issued in January 2023 and eleven proposals were received. The selection committee determined that ABM Industry Groups, LLC offered the best value for the services solicited after evaluating and scoring the proposals individually per published criteria comprised of understanding and approach to service requirements, experience, training, benefits and reporting, and price. With this proposal CAP has the option to renew the contract for two additional two-year terms. If the renew options are exercised each renewal will be presented to the CAWCD Board for approval.

SUGGESTED MOTION:

I move that the Board of Directors approve the Award of a Purchasing Contract to ABM Industry Groups, LLC for janitorial services at CAP Headquarters, Waddell Pumping Plant, Salt Gila Pumping Plant, Hassayampa Pumping Plant, and Pinal Field Office field locations beginning July 1, 2023, through June 30, 2025 for \$799,896 plus \$79,989 (10%) for contingencies (totaling \$879,885), with the option for CAP to renew the contract for two additional two-year terms, and to authorize the General Manager, or her designee, to execute the agreement.

ATTACHMENTS:

None