

Subject: Board of Review Appointments

Reviewed By: City Manager: Dana L. Muscott; Deputy City Manager: Tony Reyes;

Prepared By: Dana Muscott, City Manager

PERTINENT FACTS:

The purpose of this recommendation is to appoint candidates to the Board of Review. The Board of Review is responsible for approving the City's assessment roll and hearing appeals on property assessments. The Board of Review "shall be divided into Board of Review committees," consisting of three members to hear and decide on issues protested by aggrieved property owners. The Board of Review meets at dates and times as established by State law. The City Assessor works with the Board of Review.

Pursuant to Section 2-237 "Appointment" of the Code of Ordinances, "the City Manager, with the approval of the City Commission, shall appoint nine electors of the City of Bay City, at least two-thirds of whom shall be property taxpayers of the City, to constitute the Board of Review for the City." Section 2-239 "Terms," states, "members appointed to the Board of Review shall serve for terms of two years beginning at 12:00 noon on January 1st of each odd-numbered year."

On November 24, 2020, notice was given by the City Manager that there were nine vacancies on the Board of Review. The vacancies are due to the terms expiring for all of the current members.

Applications were received from Dennis Carrier, Julie Ulman, Mark Zanotti, Anne Marie Schmidt, Al McFadyen, Justis Heppner, Celina Harrell-Christopher, and Robert Shea.

This leaves one vacancy on the Committee which will be published for a second time for applicants to apply.

LEGAL ISSUES:

This appointment to the Board of Review is consistent with Section 2-237 of the Code of Ordinances.

TIME SENSITIVITY:

Routine

BRIEFLY DESCRIBE THE NATURE OF THE TIME SENSITIVITY:

FINANCIAL CONSIDERATIONS:

The Board of Review members receive a stipend of \$30 per meeting. The Board of Review meets approximately ten times a year. The meeting stipend is budgeted in account 101-2090-80100. The FY budget includes this amount.

RECOMMENDED ACTION:

*City Manager recommending appointments of Dennis Carrier, Mark Zanotti, Anne Marie Schmidt, Al McFadyen, Justis Heppner, Celina Harrell-Christopher, Julie Ulman, and Robert Shea, Jr., all of Bay City, to the Board of Review, terms to expire January 1, 2023.

RECOMMENDATION: Approve.

ATTACHMENTS:

1. HPSCAN_20210111155428259_2021-01-11_155708516